

RESUME FOR CS ARTICLESHP

Ashish Pathak

Add-37/D, Railway Quarter

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Career objectives

To work in a competitive environment on challenging assignments that shall yield the twin benefits of job satisfaction and a steady-paced professional growth and to Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the organization.

KEY STRENGTHS

- Ability to work independently as well as in a team.
- Proficient in handling the pressure and giving the best result.
- Good oral and written Communication.
- Active on discussions on different Acts, circulars, notifications issued by SEBI, MCA and RBI from time to time with other professionals on various social networking sites.
- Quick Learner, Confident, Punctual & Hard worker.

PROFESSIONAL QUALIFICATIONS

- Completed Company Secretary Executive Course in June 2018.
- Appeared for Company Secretary Professional Examination in December 2019 and Cleared Group III.

ACADEMIC QUALIFICATIONS

- Master of Commerce from University Of Calcutta in 2019.
- Bachelor of Commerce with Accountancy Honours from University of Calcutta in 2016.
- Higher Secondary from West Bengal Board in 2013.
- Secondary from West Bengal Board in 2011.

IT SKILLS

- Certificate in Financial Accounting with MS-OFFICE from TATA CONSULTANCY SERVICES.
- Certificate Programme in Capital Market & Taxation from TATA CONSULTANCY SERVICES.
- Certificate Programme in Advance Accounting And Banking from TATA CONSULTANCY SERVICES.
- Certificate in Industrial Accounting from TATA CONSULTANCY SERVICES.
- Working Knowledge of Income Tax.
- Proficient in Microsoft Office.
- Good knowledge about internet and web browsing.

ACHIEVEMENTS

- Participated as volunteer in ICSI 20TH National Conference of student Company Secretaries.
- Awarded with Ram Avtar Gupt Pratibha Puraskar in the year 2013 for Excellence Marks in Hindi Language.
- Associated with NGOs like NEK KARAM and AASHAYEIN.

PERSONAL DETAILS:

Father's name:	Randhir kumar pathak
Mother's name:	Usha Devi pathak
Date of Birth:	26/03/1996
Sex:	Male
Religion:	Hindu
Marital status:	Unmarried
Nationality:	Indian
Language known:	Hindi, English, Bengali and Maithili.
Hobbies:	Interacting with peoples, Travelling & Dancing.

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief.

Date:

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Place: Kolkata

ASHISH PATHAK