

# ABHISHEK MUKHERJEE

## CURRICULUM VITAE

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Present Address: 259 N.N.Road, Natun Palli,  
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Dist- North24Parganas, PIN- 700028, West Bengal.

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## PERSONAL INFORMATION

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Born in: April 28th, 1988  
Citizenship: Indian  
Marital status: Married  
Languages Known: English, Hindi, and Bengali

## OBJECTIVE

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Looking for an opening in a fast paced, growth oriented organization to carve out a responsible position in fields having financial inclination where I can utilize my acquired skills and knowledge, and develop new ones.

## WORK EXPERIENCE

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From 15.05.2017 to 03.03.2020- **Uttrayan Financial Services Private Limited**  
**Job Designation- Assistant Finance Manager.**

### Job description-

- 1) *Monthly reporting to existing funder's (Financial Analytical Data & all other financial data as per requirement.*
  - a) *Preparation of operational information/ MIS Reporting from software (bijli).*
  - b) *Coordination with accounts department retrieving accounts data for monthly reporting.*
  - c) *Preparation of reports (File) for prospective lenders.*
  - 2) *Coordination with IT department and MIS department for submission of book debt reports*
  - 3) *Coordination with accounts and other departments for statutory compliance (RBI Compliance, Rating, Grading, COCA report & other statutory reports.*
  - 4) *Liaison and follow-up with perspective lenders.*
  - 5) *Coordination for conducting funded visit and audit*
  - 6) *Any other assignments as directed by line manager*
- (I have experience of planning, processing, managing & reporting of funds, in the form of Term Loan, Cash Credit, BC, Securitization/ Buy out portfolio & other financial from more than 28 Banks & Financial Institutions.)**

## EDUCATION

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06.2008 – 06.2011 **Bidhan Chandra Collage (CALCUTTA UNIVERSITY)**  
**B.Com (Hons.)**

03.2006 – 05.2008 **Bandel Vidya Mandir (H.S) School**  
**W.B.B.H.S.E (STATE EDUCATION BOARD)**  
**H.S. (10+2) Commerce Stream**

## PROFESSIONAL QUALIFICATION

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### \*CPT (Common Proficiency Test)

The Institute of Chartered Accountants of India  
Qualified CPT Entrance Examination in the year 2009

### \*IPCE/ATE (Integrated Professional

Competence Examination/  
Accounting Technician Examination  
The Institute of Chartered Accountants of India  
Qualified IPCE Group I Examination in the year 2012

### \*ICWA (Inter Qualified) Examination in the year 2012

Institute Of Cost Accountants of India

## TECHNICAL SKILL

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- **Diploma in Financial Accounting System** (Chinsurah Youth Computer Training Centre) in the year 2009.
- Completed 100 hours **Information Technology Training** conducted by **The Institute of Cost Accountants of India** & Completed 100 hours Information Technology Training conducted by **The Institute of Chartered Accountant of India**.
- Having good knowledge of computer applications like **MS-Word, MS-Excel, MS-PowerPoint, MS-Access, Tally 9.0 ERP** and Internet etc.

## CERTIFICATIONS

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- Orientation Program conducted by EIRC of The Institute of Chartered Accountants of India. (November 2010)
- Industry Oriented Training Program conducted by EIRC of The Institute of Cost Accountants of India (January 2013)

## EXTRACURRICULAR ACTIVITIES

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- Awarded the **Chitra Visharad** Pratham Khand by the **Pracheen Kala Kendra**, Chandigarh 2006-07
- Awarded **Rajya Puraskar** from **Bharat Scoutes & Guides**, for my dedication in **scouting & social services** in 2005. (I was actively associated with scouting and its social services for more then 14 years)

## INTERESTS

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Photography, Movies, Travelling, vlogging & Relating with people.

## MY+POINTS

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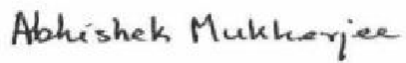
Hard worker with a high level of integrity. Open-minded, Transparency, Self-Confident, Positive Thinking and Good Leadership Skills.

## DECLARATION

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I, Abhishek Mukherjee, hereby declare that all of the above particulars are true, correct and complete to the best of my knowledge and belief.

Yours truly,



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Abhishek Mukherjee