CONTACT NO.: +91 7890755960

EMAIL: akshat.burman.530@gmail.com

Career Objective: Seeking a responsible job with an opportunity for professional challenges.

Educational Qualification:

Year	Board/ University/Institute	Examination	Percentage
2023	The Institute Of Cost Accountant Of India	Intermediate	60.125%
2019	The Institute Of Cost Accountant Of India	Foundation	57.25%
2019	University Of Calcutta	B.Com In Accounting & Finance	42.64%
2015	West Bengal Council Of Higher Secondary Education	Higher Secondary Examination	59%
2013	West Bengal Board Of Secondary Education	Secondary Examination	42.57%

Additional Qualification:

Year	Academy/Institute	Course	Percentage/Grade
2019	The Institute Of Cost Accountant Of India	Information System For Auditing and Cost Management	В
2018	The Ramakrishna Mission Institute Of Culture School Of Languages	English Senior Course	58%
2013	Brainware Computer Academy	Computer Basic and Advance Course	70%

Work Experience:

Title	Accounts Intern at Manohar Radios Partnership Firm
Description	• Filing GSTR 1, GSTR 3B
(OCTOBER 2022 – APRIL	ROC Filing (AOC 4, MGT 7, MGT 7A)
2023)	• TDS, TCS Filing
	Income Tax Filing
	Preparing And Finalising Balance Sheet
	Maintaining Sales And Purchase Books Of Accounts In Tally
	Preparing Bank Reconciliation Statement
	Working Knowledge of SAP

Personal Detail:

Nationality: Indian Religion: Hinduism

• Sex: Male

• Marital Status: Single

• Date of Birth: 3rd February 1997

• Languages Known: English, Hindi and Bengali