

# ABHRANIL CHATTOPADHYAY



**Address-** 43/A Harish  
Mukherjee Road Kolkata-  
700025

**Date of Birth-** 21.05.1992

**Contact-**

**Mobile-** 7003889629

**Email-**

[abhranil.1143@gmail.com](mailto:abhranil.1143@gmail.com)

**Skills-**

- Develop & maintain relationships with Legal Counsel
- Contract Drafting
- Vetting
- Creative Problem Solving
- Detail Oriented

**Certification-**

- Diploma in Computer Hardware Networking

## Overview

Trustworthy Legal Trainee with practical experience and dedicated work ethic. Self-motivated to consistently provide first-class results . Adaptable with extensive experience providing first-class results. Meets job demands through diligent work-ethic and dedication to quality. Qualified with extensive background in advanced management processes. Utilises superior communication skills to build meaningful, trusting relationships.

## EXPERIENCE:-

September 2022 – Current

Trinity Alternative Investment Managers Limited

### Duties Discharged:-

- Assisting Head (Legal) in all works related to legal due diligence.
- Oversee work conducted by the firm's external legal counsel on matters relating to the firm's own operations .
- To review and negotiate terms and conditions and ensure quality checks for the agreement drafts. .
- Drafting various legal documentations like Share Holding Agreements, Business Transfer Agreements, Loan Agreements etc.
- Responsible for contracts management, vetting of contracts, notarizing and policy documents and standard legal templates.
- Devise and implement legal standards, processes, systems, effective policies, and procedures that ensures that legal risks are managed appropriately .
- Reviewed and analysed litigation files to brief colleagues and clients.

## FIELD EXPERIENCE:-

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Attending hearings in Courts Judicial Forums and co-ordinating with lawyers for preparing, drafting, filing and institution of Plaint, Written Statement, Rejoinder, Appeal and Revisional Application, vetting and incorporating necessary modifications for mitigating penal risk and proper exit for the best interest of the Company.

Regular conference, meeting and coordinating with Law Firms and Lawyers pertaining to various litigations and for obtaining necessary Court Orders and/or Directions, Judgements, Decree, which are to be used as legal tool for Recovery.

Monitoring the MIS for Civil Cases and issue and vet Petitions, Applications, Affidavits, Reply, Letters and Notices to ensure holistic approach for providing full protection to the Stakeholders, concerned Officers of the Company and the rights and benefits of the Company

## EDUCATIONAL QUALIFICATION:-

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DEGREE	UNIVERSITY/BOARD	YEAR	PERCENTAGE/ CGPA
L.L.B	Utkal University	2020	6.63
B.Sc. (Hons)	University of Calcutta	2014	52.8%
Higher Secondary	W.B.C.H.S.E	2011	64.2%
Secondary	W.B.B.S.E	2009	66.12%

# Languages Known:-

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English, Bengali, Hindi

**Joining period** : 1 Month  
**Present CTC** : Rs.2.40 Lakh.  
**Salary Expected** : Negotiable

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