

# BAKUL SEKH

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## OBJECTIVE

An enthusiastic under graduate with Arts background seeking a challenging position in a reputed and dynamic organization that gives the opportunity to enhance knowledge and skills to a new level. I would like to serve the profession in the best possible way under any circumstances with sincerity and honesty.

## EDUCATIONAL QUALIFICATIONS

- ☐ Passed Higher Secondary Examination [W.B.C.H.S.E Class XII] from Purbasthali Nilmoni Brahmachari Institution in 2018.
- ☐ Passed Madhyamik Examination [W.B.B.S.E Class X] from Purbasthali Nilmoni Brahmachari institution in 2016.
- ☐ Passed Bachelor Of Arts In General[B.A] from Mahatma Gandhi University in 2021
- ☐ Passed Telecentre Entrepreneur Course (TEC) From CSC Academy in 2021
- ☐ Passed **ECMP** Operator cum supervisor From NSEIT Limited Testing and certification agency on behalf of UIDAI IN 2021
- ☐ Passed Indian Institute Of Banking & Finance Certificate course(IIBF) in 12<sup>th</sup> May,2022.

## PROFESSIONAL QUALIFICATION

- Well conversant and proficient in **MS Office** (WORD, EXCEL, Power Poin,Outlook).

## AREAS OF INTEREST

- TRAVELLING

## EXPERIENCE

### 1. WORKED MAA MOTORS AND HERO MOTOCORP AS A SALES MANAGER

SINCE 10 APRIL 2020 TO 12 DECEMBER 2021

#### • Job Profile

Drive achievement of revenue targets.

I work with sales reports that I see in Oracle on how to increase sales.

I used to see how much the billing would be in the company motorcycle and how the stock would be cleared.

2. WORKED PERSONALLY LTD UNDER HERO FINCORP LTD AS A EXECUTIVE-SALES  
SINCE 12<sup>TH</sup> DECEMBER 2021 TO 19 SEP 2022.

- **Job Profile**

Verify All Docs of Customer and Login in SFDC System and check CIBIL report.

Raise all customer service query in Omniflow Application.

Collect all Over dues and Foreclosure amount from Customer.

Timely submit all files for Disbursement and clear all files timely.

3. TATA CAPITAL FINANCIAL SERVICES LTD AS A CSE  
SINCE 19 SEP 2022 TILL NOW.

- **Job Profile**

- ❖ Driving TW loan sourcing from main & sub dealers.
- ❖ Verify All Docs of Customer and Login in SFDC System and check CIBIL report.
- ❖ Raise all customer service query in Omniflow Application. Collect all Over dues and Foreclosure amount from Customer.
- ❖ Timely submit all files for Disbursement and clear all files timely.
- ❖ Responsible for retail finance and collection of Burdwan, Nadia.
- ❖ Regular update on dealer PDD.
- ❖ TWO WHEELERS LOANS across diverse facets such as sales executive, customer care services, marketing & public relations in the NBFC industry. Possess excellent interpersonal, communication and organizational skills with demonstrated abilities in customer relationship management.

<b>PERSONAL DETAILS</b>
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- Date of Birth : 17<sup>th</sup> July 1999
- Current Address : CHUPI, PURBASTHALI, BURDWAN - 713513
- Religion : MUSLIM
- Nationality : Indian
- Marital Status : UnMarried
- Language Proficiency : English, Bengali & Hindi
- Father's Name : BADAR SEKH

<b>DECLARATION</b>
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I hereby declare that the above information provided are true and correct to the best of my knowledge and belief.

Place: BURDWAN

Date:

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BAKUL SEKH