

# CURRICULAM VITAE

## KAUSHIK DAS

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329 G.T. Road, Salkia, Howrah-711106

West Bengal

India

### CAREER OBJECTIVE

1. A highly organized and hard-working individual looking for a responsible position to gain practical experience.
2. Seeking an entry-level position to begin my career in a high-level professional environment.
3. To secure employment with a reputable company, where I can utilize my skills and business studies background to the maximum.

### ACADEMIC QUALIFICATION

Examination	Board/University	Year	Percentage	Division/Class
M.Com	Netaji Subhas Open University	2016	53	Second Class
B. Com	Calcutta University	2013	40	B
Higher Secondary	West Bengal Board of Higher Secondary Education	2010	51.60	2 nd Division
Madhyamik	West Bengal Board of Secondary Education	2008	52.88	2 nd Division

### PROFESSIONAL QUALIFICATION

Name of Certificates- 1) Certificate in Information Technology Duration 6 Months

2) Diploma in Financial Accounting System Duration 1 Year

### WORK EXPERIENCE

1) 1 Year Works in a small factory at Salkia in Howrah Involve as an official work.

2) 6 Months I worked in a Tax Consultant Firm in at Salkia in Howrah.

3) Present time I worked in a Chartered Accountants Firm (S.K Soni & Co.) Situated in 36 Strand Road, 3 Rd Floor, Kolkata-700001.

#### KEY SKILLS

Proficient in Notepad, WordPad, MS office word, MS office Excel, Visual FoxPro, Power Point, Tally ERP-9.

#### INTERPERSONAL TRAITS & STRENGTHS

- ❖ Energetic
- ❖ Hard Working
- ❖ Disciplined and Professional Outlook
- ❖ Team Player
- ❖ Eager learner

#### EXTRA CURRICULAM ACTIVITIES

- ❖ Athletics 50 Meters in 1 st Position in Year 2003.
- ❖ Sum race in 2 nd Position in Year 2003-2004.

#### HOBBIES

Listening to Music, Travelling and playing cricket.

#### PERSONAL DETAILS

Name	: Kaushik Das
Father's Name	: Krishna Das
Date of Birth	: 21 st February, 1992
Religion	: Hinduism
Sex	: Male
Nationality	: Indian
Marital Status	: Single
Language known	: Bengali, Hindi & English

**I hereby declare that all the information mentioned above are true as per my Knowledge.**

Date: 10/07/2022

Place: Salkia, Howrah

*Kaushik Das*

Signature of Applicant's