**CURRICULUM VITAE**

**ATANU HALDER**

**CONTACT INFORMATION**

 **Email Id : halderatanu001@gmail.com**

 **Mobile** : **9836143437 34, Milon Pally**

 **Belghoria**

 **Kolkata: 700056**

**OBJECTIVE**

### To obtain a challenging position in an exciting friendly team oriented environment that offers professional growth while being resourceful, innovative and flexible which would enable me to enhance my interpersonal skills.

**EDUCATIONAL QUALIFICATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **EXAMINATION** | **SCHOOL/COLLEGE** | **BOARD/UNIVERSITY** | **YEAR OF****PASSING** |
| B.Com(Hons) | Bongoogly College Of Commerce(PCMM) | Calcutta University | 2007 |
| Higher Secondary Examination. | Belgharia Deshapriya Vidyaniketan | West Bengal Council of Higher Secondary Education (W.B.C.H.S.E). | 2003 |
| Madhyamik Pariksha. | Belgharia Deshapriya Vidyaniketan. | West Bengal Board of Secondary Education (W.B.B.S.E). | 2001 |

**COMPUTER PROFICIENCE**

* **Basic Of Computer**
* **Microsoft Word**
* **Microsoft Excel**
* **Tally ERP 9**
* **Knowledge Of Stock Market & Capital Market**
* **Work at Matrix ERP.**
* **Work at Shivam Medisoft .**
* **Work at Oracle & Hinai Software**

**STRENGTHS**

* **Fast learning capability in any new cutting edge technology.**
* **Can adapt to any situation and to any environment.**
* **Self-motivated workaholic and sincere desire.**

**EXPERIENCE**

* **Profile Details:**

*Company*: **Park Hospitals.**  **January 2014 – Till Date**

*Position*: **Sr.Accounts Officer**

**Company Profile:**

*Hospitality*

**Responsibilities:**

* Accounting (BRS, Cash Deposit, TPA Corporate Reconciliation, TDS Reconciliation, Pharmacy Vendor Bill Booking & Payment)
* Taxation
* **Profile Details:**

*Company*: **Infinity Infracon Private Limited.** **April 2010 – Deceber,2013**

*Position*: **Executive Accounts**

**Company Profile:**

*Real estate ,trading & Investment*

**Responsibilities:**

* Accounting
* Taxation
* Income tax Scrutiny handling
* Equity Share Trading
* **Profile Details:**

*Company*: **Madhavlal Pradeeplal HUF.** **June 2007 – April 2010**

*Position*: **Executive Accounts**

**Company Profile:**

*Investment*

**Responsibilities:**

* Accounting
* Taxation
* Income tax Scrutiny handling
* Equity share Trading

**PERSONAL INFORMATION**

**Name: - ATANU HALDER**

**Father’s Name: - ASHIM HALDER**

**Date of Birth: - 19.05.1985**

**Sex: - Male**

**Present Address: - 34 Millon Pally, Belghoria,**

 **Kolkata – 700056**

 **West Bengal, India.**

**Permanent Address: - DO**

**Languages Known: - Bengali, English, Hindi**

**Marital Status: - Married**

**Place: - Kolkata**

 **D E C L A R A T I O N**

 **I do hereby declare that all the information furnished above is true to**

**the best of my knowledge.**

**Date :**

**Place : Kolkata**

 **(Atanu Halder)**