

CURRICULAM VITAE

RANJIT KUMAR ADHIKARY

Correspondence Address

c/o Mukunda Lal Adhikary
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Permanent address

Same

Present Career Objective:

To evolve as a professional by developing my skills and knowledge and to increase my effectiveness by the way of joining in your organization.

Educational Qualification:

1993	10 TH	2nd	W.B.S.E.
1995	12 th , Arts	2nd	W.B.C.H.S.E.
1997	B.A.(Hons.)	2nd	University of Calcutta
2013	MSW	2 nd	Rabindra Bharaty University

Hobbies

- Listening to music
- Interacting with people

Strengths

- Self Confidence.
- Capable of working successfully in a team.
- Optimistic.
- Proactive.

Computer Proficiency :

Ms Word.
Ms Excel.
Have A Sufficient Knowledge In Internet.

WORKING EXPERIENCE :

- 18 years Experience in Micro Credit Management and Social Welfare activities.
- Business Development & Branch expansion, Identification of the potential areas / districts for expansion of business in a region and setting up of new branch.
- Ensure business growth and diversity of products in the region as per business plan
- Analyze productivity, efficiency gaps of areas and branches.
- Guide credit teams in allotting working area to the Area Managers.
- Ensure credit team is taking preventive and curative measures in the region to maintain high quality portfolio.
- Ensures rules and norms of the company related to HR, Admin, training are adhered strictly in pursuit of the risk management and defined process.
- Monitoring and Quality Control.
- Visits field to observe field activities to ensure these processes are followed in compliance of the operational policy and procedure in the region.
- Provide guidance and training to Regional Office (RO) staff and Area Managers and identifying staff performers.
- Executive Leadership & Team Management: Overseeing the consensus building, teamwork & monitoring and guiding the team.
- Manage the assets collection portfolio for the region and ensure the set objectives & targets are met on recoveries and delinquency numbers.
- Micro Finance Training on ASA Model from ASA, Bangladesh.
- Participated in Capacity Building workshop on ASA, Bangladesh Model at Barasat.
- Training taken on Micro Credit Management (SHG & SGSY) organized by State Institute of Panchayet and Rural Development.
- Training taken on micro credit Management & Rural Development (SHG, SGsy) organized by state DRDC, North 24 PGS 2001.
- Participated Training workshop on Business Planning Organization and Development and Information Technology from ASI@ITC, Planet Finance, Hariyana.
- Participated in Training on Micro Credit Program from Save and Depressed Children in collaboration with NABARD on 2002.
- 4 years working in GOAL INDIA Organization (IRELAND GOVT.) on slum development project like Health, Education and Livelihood.
- Training on motivation SHG promotion in IITD, Joka, and Kolkata.
- Attend organization development training course and MFI business planning course from Planet Finance in (Puri) 2003.
- Training on Micro finance from Tajmahal Gram Bikash Kendra on 1992.
- Training on micro finance from Bandhan.

- Training on Rural Development from MASS Education 2008.
- Participated training in Livelihood Promotion from IPER, Kolkata on 2010.
- Participated training in Process Documentation of Development Interventions from Sambodhi Research of Management Institute for GOAL INDIA on 2011.
- Participated training of Trainer (TOT) on Community Led Total Sanitation (CLTS) on 2012.
- Participated training course on Production & Management Goat, Rabbit from State Livestock Farm Kalyani, Nadia, Govt. of West Bengal on 1999.
- Participated training course on Swine Husbandary at the Regional Pig Breeding from Haringhata Farm Govt. of West Bengal on 1997.
- Participated training Poultry Production & Management from Animal Resources Development Department North 24 Pgs Barasat on 1996.
- He has enriched his knowledge by attending different programmes and seminars on this field organized by different leading Institutions for institutional development. Training imparted from RMK, FWFB, Planet Finance, , Bandhan, ASA Bangladesh.

Personal Information

Father's Name	:	Mr. Mukunda Lal Adhikary
Date of Birth	:	10-11-1975
Marital Status	:	Married
Sex	:	Male
Nationality	:	Indian
Languages Known	:	English, Hindi, and Bengali.

Declaration

I here by declare that the information furnished above is true to the best of my knowledge and belief.

Date :

Place:

(Ranjit Kumar Adhikary)