



## ISHITA CHANDA

### CONTACT

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KOLKATA: 700143.

### OBJECTIVES

Seeking for a challenging opportunity in an esteemed organization where I can effectively utilize my skills, enhance learning in the field of work to accomplish organizational goals.

### LANGUAGES

English, Hindi and Bengali.

### HOBBIES

- Volunteering and community involvement
- Travelling
- Reading
- Enthusiastic to learn new things
- Internet surfing.

## EDUCATION

### 1. B.COM (HONOURS)

**YEAR OF PASSING:** 2022

**SPECIALIZATION:** ACCOUNTING AND FINANCE

**COLLEGE:** SHRI SHIKSHAYATAN COLLEGE, UNIVERSITY OF CALCUTTA

**CGPA:** 8.288

### 2. HIGHER SECONDARY

**YEAR OF PASSING:** 2019

**SPECIALIZATION:** COMMERCE

**SCHOOL:** BIDYA BHABAN H.S. SCHOOL, WEST BENGAL  
COUNCIL OF HIGHER SECONDARY EDUCATION

**PERCENTAGE:** 79.2%

### 3. SECONDARY

**YEAR OF PASSING:** 2016

**SCHOOL:** BIDYA BHARATI GIRLS' HIGH SCHOOL, WEST BENGAL  
BOARD OF SECONDARY EDUCATION

**PERCENTAGE:** 73.43%

## SKILLS

- Proficient in MS-Word & MS-Excel Proficient in MS
- Good Communication: written and verbal skills.
- Experience in Accounting Software: Tally ERP 9.
- Good leadership qualities and effective interpersonal skills.

## STRENGTHS

- Quick Learner having innovative mindset.
- Honest and perseverant
- Flexible and adaptable
- Sincere, dedicated and hardworking
- Reliable, punctual and highly organized.