



CURRICULUM VITAE

Miss: Surbhi Binnani

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Date of Birth

: 29th February 1996

Permanent Address

: 56 Building number, Block D Flat 4B
Bangur Avenue Kolkata -700055.

OBJECTIVE

To upgrade my knowledge and skill and accepting challenges to work even more better in an organization.

TECHNICAL PROFILE

Computer Basic : MS- Word, MS- Excel.

KEY SKILL

- ❖ Good communication Skill.
- ❖ Time Bound.
- ❖ Dedicated towards work.

WORK EXPERIENCE

Gautam Agarwal and Co. (March – June 2021)

Some of the company I did audit includes :

**R K Global Shares and Securities Ltd., Abira Securities Ltd., Shriram Insight Shares Broker Ltd.
Vedika Securities Pvt Ltd. , Dayco Securities Pvt Ltd., SMIFS Ltd. , Nakamichi Securities Ltd.**

EDUCATIONAL PROFILE

| COURSE/DEGREE | BOARD/UNIVERSITY | SCHOOL/COLLEGE | YEAR | MARKS |
|--|---------------------|--------------------------------------|------|-------|
| Company Secretaries (Foundation Programme) | ICSI | - | 2018 | 53% |
| B.Com | Calcutta University | Bhawanipur Education Society College | 2018 | 43% |
| Higher Secondary | C.B.S.E | Hariyana Vidya Mandir | 2015 | 66% |
| Secondary | C.B.S.E | Hariyana Vidya Mandir | 2013 | 70% |

LANGUAGES KNOWN

- ❖ English
- ❖ Hindi
- ❖ Bengali
- ❖ Basic Mandarin.

EXTRA CURRICULAR ACTIVITIES

- ❖ 1ST prize in Inter College Pool Competition at Umang conducted by BEGS College.
- ❖ 1ST prize in Dance competition at Lake Dhoom Solo Boom.
- ❖ 2nd prize in Inter House Throwball Tournament at Hariyana Vidya Mandir School.

