**Curriculum Vitae**

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**Saurav Sikder**

**Address:** Flat No A8, Govt. RHE,

2 No. R K Ghosh Road, near 30A Bus Stand,

Dumdum, Kolkata – 700050, West Bengal.

**DOB:** 31st Aug,1987

**Mobile**: 9874191877 & 9110030648

**Email:** [sauravsikder@gmail.com](mailto:sauravsikder@gmail.com)

**Marital Status:** Unmarried

**PROFILE**

#### ****Product Manager – Gold Loan at Capri Global Capital Limited****

#### **A B.sc Graduate with 6 years of professional experience in Retail Assets product, policy, process & operations. Presently working with Capri Global Capital Limited as Product Manager in Gold Loan.**

**CAREER OBJECTIVE**

#### **To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills**

**DOMAIN EXPERTISE**

**Product Designing, Testing (UAT) & Post-Production Responsibilities:**

* Define product roadmap (Plan & design>BRD>SOP>UAT>Launch) for MSME, HL & gold Loans.
* Execute end-to-end Product Development & lifecycle management.
* UAT testing & impact analysis for new product & features designs and launch.
* DSA empanelment & payment process.
* Preparation & analysis of data like Dashboard, portfolio, Yield, incentive, demand vs collection etc.
* Preparing excel calculators like product eligibility, incentive, vendor pay out etc.

**SYSTEM & SOFTWARE SKILLS**

* Intellect CBS (Core Banking Solution) - used for final disbursement & loan maintenance.
* Intellect & Veefin LMS (Loan Management system)- used for final disbursement & loan maintenance.
* Microsoft CRM (Customer Relationship Management)- used for generation, follow up & closure of leads.
* Indus & Veefin LOS (Loan origination system)- used for creation & sanctioning of loan.
* Expenzing – used for creation of external vendor & payment process
* Microsoft Excel, word, power point & outlook

**EMPLOYMENT HISTORY**

**Organisation: Capri Global Capital Limited**

**Designation: Product Manager – Gold Loan**

**Duration: Feb,22 to till date**

**Key Responsibility Areas**

* Upcoming Gold Loan product launching
* Defining Product parameters
* Preparing BRD for LOS & LMS
* UAT testing
* Defining & Finalizing product policy, process & SOP
* Preparation & analysis of admin & hiring data for upcoming branches

**Organisation: UTKARSH SMALL FINANCE BANK LTD, (VARANASI) HEAD OFFICE,**

**Designation: Assistant Product Manager – MSME & HL**

**Duration: Nov,18 to Feb,22**

**Key Responsibility Areas-**

* Preparation of BRD for any new features in LOS & LMS
* Product Development & lifecycle management in CBS & LMS.
* UAT testing & impact analysis for new product & features designs and launch.
* PAN India DSA empanelment & payment.
* Preparation & analysis of data like Dashboard, portfolio, Yield, incentive, demand vs collection etc.
* Preparing excel calculators like product eligibility, incentive, vendor pay out etc.

**Organisation: OPPO Mobile DS private Limited**

**Designation: Product Distribution Executive**

**Duration: May,17 to Oct,18**

**Key Responsibility Areas**

* Responsible for distribution of mobile handsets from ZO to distributor.
* Movement of IMEI in system according to distribution.
* Preparing sales & incentive data

**Organisation: T & D Telecom (Airtel Franchise)**

**Designation: CRO - Customer Relationship Officer**

**Duration: Jan,16 to Apr,17**

**Key Responsibility Areas**

* Provide sales, service & support to the customers

**EDUCATION & TECHNICAL QUALIFICATIONS**

* **Graduation (B.sc hons.):** Passed with 50% marks in Zoology Hons. from Calcutta University in 2010.
* **HS:** Passed with 58% marks in science from WBCHSC in 2007.
* **Matric:** Passed with 73% marks from WBBSE in 2005.
* **Diploma in Desk Top Publishing:** Passed with B+ grade from YCTC in 2009.

**LANGUAGE KNOWN**

* **Bengali (Native language):** Read, Write & Speak
* **English:** Read, Write & Speak
* **Hindi:** Read & Speak only

**HOBBIES**

* Playing Cricket
* Listen to Music
* Gardening & Fish culture

Date:

Sign:

Place: