

TANMOY MAITY

Vill: Chakmanik, P.O: Bawali, P.S: Nodakhali,

Dist: South 24 Parganas, Pin:700137

9163769089

tanmoymaity97@gmail.com



PROFESSIONAL OBJECTIVE:

I look forward to work with an organization which offers a challenging opportunity to enhance my knowledge, skill and experience that would allow me to contribute towards achieving the organizational goals to the best of my potential.

PRACTICAL TRAINING EXPERIENCE:

Worked as a Cost Trainee in Garden Reach Shipbuilders & engineers Ltd. for a period 30.04.2019 to 03.08.2021.

- ✓ Purchase invoice verification and processing of voucher through SAP.Payment
- ✓ finalization to vendor.
- ✓ Preparation of tax invoice and bills to customer.
- ✓ Assist and co-ordination in preparation of periodical accounts of Deck Machinery division.

EDUCATIONAL QUALIFICATION:

Professional Qualification:

Course	Year Of Passing	Institution	Percentage Obtain
Cost & Management Accountancy (CMA)	2022	The Institution of Cost Accountants of India	56.81%

Academic qualification:

Course/Exam	Year Of Passing	Institution & Board/University	Percentage Obtain
B.Com(Hons)	2017	Budge Budge College (University of Calcutta)	60.44%
Higher secondary/12 th	2014	Bawali High School (W.B.B.H.S.E. Board)	67.20%
Secondary /10 th	2012	Bawali High School (W.B.B.S.E. Board)	50.86%

COMPUTER SKILLS:

- ✓ 1 year Diploma in Computer Application from All India Computer Saksharata Mission.
- ✓ 1.5 year Advance Diploma in Financial Accounting System from Chakmanik Youth Computer Training Center.

PERSONAL DETAILS:

Father's Name: Goutam Maity
Gender: Male
Religion: Hindu
Cast: General
Marital Status: Unmarried
Language: Bengali, Hindi, English
Strength: Confident, Hardworking, Dedicated and Sincere, Well Versed, Open to New Ventures And Idea & Good Communications Skills.

DECLARATION:

I do hereby declare that the information stated above is true to the best of my knowledge.