

# URMI CHOUDHURY

**Plot-260, Flat-10, Geneva Co-Operative,  
Lake Town, Block – B, Kolkata-700089, INDIA**

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## Education

### Professional Development:

- **Qualified CMA**

Year	Degree/ Course	Institute/Board	Percentage
2017	CMA-Final (Group-III)	The Institute of Cost Accountants of India	54%
2015	CMA-Final (Group-IV)	The Institute of Cost Accountants of India	52%
2012	CMA-Intermediate	The Institute of Cost Accountants of India	51%

- NISM-Series-V-A: Mutual Fund Distributors Examination  
Certified under SEBI Regulations, 2007, on September  
2017 – 66%

### Academic Qualification

Year	Degree/Course	University/Board	Percentage
2013	B.Com (Hons.)	THK Jain College, University of Calcutta	52%
2010	ISC (XII)	Indira Gandhi School, ISCE Board	79%
2008	ICSE (X)	Indira Gandhi School, ICSE Board	82%

## Work Experience

### Currently Working:

Name of Organisation : Hindustan Unilever Limited

Department : Beauty and Personal Care,  
Finance

Years of Work Experience : December 2019 - till date

### Areas of Experience:

1. Handling Brand and Marketing Investment (BMI) expense in relation to keeping day to day expense based on periodical forecast and control on the fund flow.
2. Forecasting BMI costs, and analysis of variances.
3. Business Partner Sales/Service Channel to handle customer accounting, customer claims settlements, payments, reconciliations, etc.
4. Handle month-end activities of closing books, ensuring all costs are provided and revenue recognized in accordance with accounting principles.
5. Interact with and manage multiple stakeholders for different cost areas.
6. P&L analytics to identify opportunities and highlight concerns.

### Previous work experience:

Name of Organisation : Russell Credit Limited (Wholly-Owned Subsidiary of ITC Ltd)

Department : Investment Subsidiaries under  
Corporate Accounts

Years of Work Experience : January-2017 to December 2019  
(3 years)

## Areas of Experience:

1. Annual / Half-yearly Accounts Closing related activities, using the Oracle Hyperion Financial Data Quality Management (HFM) interface for Consolidation of Financial Statements.
2. Hands-on experience in transition of Indian GAAP to Indian Accounting Standards (Ind AS) compliant Financial Statements.
3. Return filing activities and other related matters on Goods and Services Tax (GST) for service providing concerns.
4. Handling RBI matters on filing of returns and other statutory compliance in relation to NBFC-ND-SI (Systemically Important Non-Deposit Taking NBFC).
5. Handling Corporate Divisional Audits on Corporate Social Responsibility – Preparation of Audit plan involving multiple number of projects, conducting and finalization of audits, reporting to divisions.
6. Preparation of Projected Annual Plan activities of the Company in regard to cash inflow/outflow, investment etc.
7. Preparation of Board / Audit Committee Notes such as Significant Transaction Note, Related Party Transaction Note, Inter-Corporate Loans Note etc
8. Exposure in Tax Audit with respect to preparation of Form 3CD and ITR for the Company.
9. Other activities – Other Statutory Compliance includes Payment of TDS, Profession Tax, handling and solving audit queries and meeting vendor requirements etc.

## Internship Details

Name of Organisation : **ITC Limited**  
Sep 2013 – July 2014

Department : Trade, Marketing & Distribution,  
Finance

### **Areas worked:**

- Benchmarking of Financial Result of FMCG Companies.
- Analysis of Market D&D at sub-category level with a view to identify outliers.
- Detailed analysis of Hotel room tariff for each district in India with an objective of standardization of Travel expenses.
- Modern Trade Accounts Reconciliation.
- Modern Trade Payments Processing.
- Modern Trade budget / spends monitoring.

### **Skills**

- Use of IBM Panning Analytics tool (TM1) for financial data.
- Adequate knowledge of SAP for accounting purpose.
- Use of BIW – SAP for extraction of financial data
- Proficient in operational use of HFM tool.
- Proficient in basic computer use including operating knowledge of MS-Office.
- Accustomed to working in computerised environment.

### **Strengths**

- Determined to learn under Practical Approach
- Can produce results under deadline constraints
- Problem solving skills, determined and persistent
- Team player, Self motivated, Strong inter personal skills, effective communication

### **Interests**

- Classical Kathak Dance
- Badminton
- Reading

## Personal Information

Date of Birth : 13th January 1993 (27 years)  
Languages known : English, Hindi & Bengali

## References

1. Sanjay Mitra  
Head of Finance (Operations) - ITD  
ITC Limited  
Virginia House  
37, J L Nehru Road  
Kolkata – 700071  
India
2. Ms. Saswati Gupta  
Manager  
Deloitte Haskins and Sells  
Indiabulls Finance Centre  
Tower III, 32nd Floor  
Elphinstone Mill Compound  
Senapati Bapat Marg  
Elphinstone West  
Mumbai 400013  
India
3. Bhaarat Mehta  
Vice President  
Pioneer Property Management Limited  
42A Shakespeare Sarani Road  
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Kolkata 700017  
India