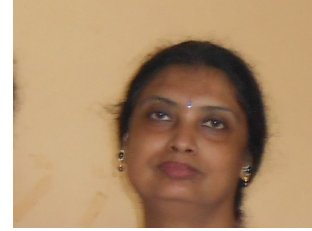


Sumana Ganguli



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Professional Summery

Qualified **Cost & Management Accountant** with over 26 years' experience in the areas of Accounts, Costing and Auditing. Well versed with modern accounting systems and experience of working in computerised environment. Exceptional relationship building and team management skills and abilities in liaising with Banks and other external agencies.

Career Path

September'2005 to June'2022 Vikramshila Education Resources Society (NGO) Deputy Director (Finance)

November'99 to August'05 Triveni Fisheries (P) Ltd.

Chief Accountant

July'96 to January'97 Bhagawati Impex (P) Ltd.

Accountant

Since March'97 Avik Ganguly & Associates

Auditor

Since 2018 Examiner of ICMAI

Key Result Areas

Accounts & Auditing

1. Preparing and maintaining of budget, statutory books of accounts, reconciliation statements and financial statements in compliance with time and accuracy norms in NGO.
2. Liaising with banks for handling routine banking operations and meeting working capital requirements.
3. Conducting internal & statutory audits; evaluating internal control systems to highlight shortcomings and implement necessary recommendations.

Costing & MIS

1. Implementing effective costing methods, preparing cost sheets / reports for monitoring various overheads and achieving maximum cost control.
2. Preparing MIS Reports to provide top management with the feedback on financial performance viz, cash flow, credit control, recovery of bad debts, etc.

Education

Cost & Management Accountant from ICMAI in 1996.

BSc from Calcutta University in 1987.

IT Course

- Computerised Financial Accounting & Business Applications Course from Brainware Computer Academy.
- Well versed with Windows, EX, FACT, Tally, Accord and MS-Office Applications.

Co-Curricular Activities

Diploma holder in Vocal Classical Music, Rabindra Sangeet , Anchoring & News Reading

Date of Birth : 02nd January 1967

