

Chinmaya Nanda Panda

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Professional Work Experience:

- ✓ Working at **PACE Info India Pvt Ltd.** Kolkata as a **Technical Associate** from Jan 2019 to till date.
- ✓ Working at **Net Connect Pvt Ltd.** Pune as a **DBA Admin** (Oracle Apps) from Jan 2018 to Nov 2018.
- ✓ Working at **CMS IT Services Pvt Ltd.** Kolkata as a **Customer Support Engineer** from Jun 2013 to Dec 2017.
- ✓ Worked at **Genex Hunt Staffing Solution Pvt Ltd.** Kolkata as a **Desktop Support Engineer** from Mar 2012 to May 2013.
- ✓ Worked at **Dynacons Systems Solutions Ltd.** Mumbai as a **Customer Support Engineer** from April 2005 to Feb 2012.

Deputed Client – 1
Tata Interactive Systems Ltd.

Roles and Responsibilities:

- ✓ Managed a Project that composed of 300 computers and peripherals, including hardware setup and installation of applications.
- ✓ The objective of this project is installation of operating system and configuring according to the client requirements.
- ✓ Working as an alternate BCP (Business Continuity Plan) member of System Administration.
- ✓ Installation & configuration of Windows XP-7-10 in Desktops & Laptops, Windows 2000-2008 Servers.
- ✓ Prepared laptops and desktops for all users with all the standard software.
- ✓ Handling video conference calls between project organization and his clients.
- ✓ Monitoring and updating daily basis of Symantec Anti-Virus.
- ✓ Troubleshooting & maintenance of PCs, Laptops & Servers.
- ✓ Installation of device drivers & hardware components.
- ✓ Configuration of Printer, Scanner.
- ✓ Reset, unlock & extend the user accounts in AD.
- ✓ Troubleshooting Microsoft Office software issues on user's Desktops & Laptops.
- ✓ Update computers and servers with the latest service packs and patches.
- ✓ Knowledge in MAC, iPhone, iPad mobile devices.
- ✓ Creating FTP accounts in FTP server and given http access to the same.
- ✓ Taking Data backup by using Symantec Backup.
- ✓ Configured VPN client in end user Laptop for using work from home and also if any VPN for client domain access.
- ✓ Creating VM systems and provided the same to end users.

Deputed Client – 2
ACC Concrete Ltd.**Roles and Responsibilities:**

- ✓ Installation & configuration of Win-XP, Win-7 & Windows Servers.
- ✓ This project composed of 200 computers and peripherals, including hardware setup and application installation.
- ✓ All issues have been resolved by accessing remotely with the software Real VNC.
- ✓ The objective of this project is installation of operating system and configuring according to the client requirements.
- ✓ Troubleshoot of MS Office issues and Sound knowledge in Lotus notes mail issues.

Deputed Client – 3
IBM-IDEA Project.**Roles and Responsibilities:**

- ✓ Monitor Oracle Application Processes by using Oracle virtual instances.
- ✓ Monitoring, migrating and compiling forms, reports and packages in Oracle Test Servers. Also applying patches in Oracle Servers.
- ✓ Monitoring Concurrent and long running programs by using Application Frontend/Backend.

Deputed Client – 4
IBM-DBS Bank Project.**Roles and Responsibilities:**

- ✓ Installation & configuration of Win-7, Win-10 & Windows Servers.
- ✓ This project composed of 200 computers and peripherals, including hardware setup and application installation.
- ✓ The objective of this project is installation of operating system and configuring according to the client requirements.
- ✓ Troubleshoot of MS Office and outlook mail issues.

Deputed Client – 5
Reliance Capital Ltd.**Roles and Responsibilities:**

- ✓ Managed a Project that composed of 300 computers and peripherals, including hardware setup and installation of applications.
- ✓ Installation & configuration of Windows-7 & 10 in Desktops & Laptops.
- ✓ Prepared laptops and desktops for all users with all the standard software.
- ✓ Handling video conference calls between project organization and his clients.
- ✓ Monitoring and updating daily basis of Symantec Anti-Virus.
- ✓ Troubleshooting & maintenance of PCs, Laptops & Servers.
- ✓ Reset, unlock & extend the user accounts in Self Service Portal.
- ✓ Troubleshooting Microsoft Office software issues on user's Desktops & Laptops.
- ✓ Update computers and servers with the latest service packs and patches.
- ✓ Knowledge in MAC, iPhone, iPad mobile devices.
- ✓ Configured VPN client in end user Laptop for using work from home and also if any VPN for client domain access.

Strengths:

- ✓ Good listener and hard worker.
- ✓ Fast learner from my mistakes.
- ✓ Having good communication skills.
- ✓ Having good decision making ability.
- ✓ Good team player and believe in team work.
- ✓ Self-confidence, positive attitude and result oriented.
- ✓ Proven track record of completing assignments on time.

Educational Qualifications:

Degree and Date	Institute/University	Year of Passing
CHSE (His, Pol-Science)-12 th	People's College, Buguda, Odisha	1998
Graduate(BA)	Berhampur University, Odisha	2001

Professional Qualifications:

Degree and Date	Institute/University	Year of Passing
Diploma in Software Commercial Applications	BDPS, Buguda, Odisha	1999
Advanced Diploma in Computer Hardware & Networking Technology	TCIL/IT Computer Education & Training Centre, Berhampur, Odisha	2004
CCNA and MCSE Training Certification	ZOOM Technology, Hyderabad, AP	2007

Personal Profile:

Name : Chinmaya Nanda Panda
Father's Name : Dr. Simachal Panda
D. O. B : 19-July-1979
Gender : Male
Marital Status : Married
Nationality : Indian
Languages Known : English, Hindi, Oriya and Bengali

Declaration:

- ✓ I hereby certify that the above information is true and correct to the best of my knowledge.

Signature: Chinmaya Nanda Panda