DEBOLINA GHOSH
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Mobile: - 8420324771/7044227004

To seek a challenging position in a professionally managed organization thereby adding value in a competitive environment and growing individually and collectively.

Organization	ASPA & CO.
Duration	OCTOBER 21 to DECEMBER 23
Designation	Accountant
Area of Work	Accounting and Taxation (Direct Tax & Indirect Tax)
Brief Description of Work Performed	**Managing Accounts** Day to day Accounting Entries (Manually). **Tax Audit** of various small and medium scale companies and Partnership Firms Proprietorship firms & Manufacturing Companies **Managing Accounts** of Manufacturing Companies and Trading & Manufacturing (Job Work) Companies **Income Tax Return** Finalization of Books of accounts, Computation of Tax and Preparation for **Income Tax Return and Tax Audit** **GST Returns** Preparing Books on Monthly & Quarterly basis for various GST Returns such as **GSTR-1, GSTR-3b**, etc. - Reconciliation of **GSTR-2B & 2A** with Books on Monthly and Quarterly basis for **Input Reconciliation.** - Finalization of Books of accounts for **GSTR-9 Annual Return** **TDS/TCS Payments & TDS/TCS Return** Preparing Books on Monthly basis and Compute the liabilities for TDS/TCS payment and Finalization of Books on Quarterly basis for TDS/TCS Return.

- Working Knowledge of **MS Word, MS Excel, Tally ERP-9 and Tally Prime**
- Accounting Software:- **Computax and Tally**
- Internet Application

Education Qualification

Degree	Board/University		Year	Marks(%)
B.Com	The University of Calcutta		2021	62
Higher Secondary	W.B.C.H.S.E.		2018	58
Secondary	W.B.B.S.E.		2016	60

Personal Details

Father's Name   :   Sri Subrata Ghosh.

Date of Birth   :   28th July 2000
Nationality   :   Indian
Languages Known   :   Hindi, English and Bengali
Permanent Address   :   9, Roy J.N. Bahadur Road, Bally, Howrah.

I hereby declare that the information furnished above is true to the best of my knowledge.

Date: -

Deboline Ghosh