

## CURRICULUM VITAE

### KAUSHIK MUKHERJEE

#### Contact Information:

Mob:+91-8240656358

**Permanent Address:** Kamrangu(North), PO-Jhorehat Andul Mouri Howrah, PIN-711302

**E-Mail:** Kaushikmukherjee020@gmail.com

#### Personal Data:

**Date of Birth** : 11/11/1982

**Languages Known:** English, Hindi & Bengali

#### Objective

Seeking a challenging position to become a part of a professionally managed organization that provides an opportunity for learning and scope for individual growth and professional development, where in I can leverage my skills to deliver the best to the organization.

#### Education

**Academic Qualifications:**

- MBA(Finance) From P.T.U
- PGDM(Marketing) From A.I.M.A
- Bcom (H) From C.U

**IT Skills** • Windows, Ms Office, Microsoft Excel, Basic and Internet.

- VLOOKUP Formula Development, Data validation, conditional formatting, Pivot Table generation, Pivot Reporting. Profile Summary

☛ An astute professional with 10+ years in entire Banking Operations, Client Relationship Management and Team Management.

☛ Currently Associated with HDB FINANCE Ltd, as BM from 01/06/2021 to till now.

☛ Performing Banking sales, operations, credit & collections effectively and efficiently.

☛ Demonstrated business acumen in managing the operations, effectively discharging the functions and achieving higher rate of organizational growth.

☛ Proficient in Handling quality customer service operations, organizing process strategies and building relationships with customers.

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CV

**Notable Achievements** ☞ Achieved several Zonal & National level contest in Axis Bank Ltd. ☞ Achieved Pan India LI contest twice last year in Indusind Bank Ltd ☞ Several certifications in Zonal level contest from Indusind Bank. ☞ In the year 2020-21 my branch score 80 in internal audit. Last year branch audit score was 76. Presently within 2 months I have brought my Howrah Branch HDB Finance Ltd in favourable conditions with 100 % collection in x bucket which becomes a record in Howrah

Branch. Previously this branch was in cavet

## **Professional Experience**

**AXIS BANK LTD.** Designation- Deputy Manager Joining Date 28.04.2010 to 06.08.2018.

• Retails liabilities including entire aspects of operation like account opening, KYC, fixed deposits, sourcing of CASA, management of Retail assets product like housing loan, personal loan, vehicle loan and consumer loans. • Sourcing credit appraisal and monitoring of SME business with key focus on quality portfolio. • Management of time deposits, Demand deposits and business development for retail liabilities products including sourcing third party products like life insurance, general insurance, and mutual fund. Sourcing sanction and post disbursement follow up of retails loans. • Maintaining good working conditions & ensured optimal level of customer services. • Coordinate with various departments and provided feedback to all. Analyzed processes and recommended ways to improve working and updating technologies. Ensured all work in compliance to departmental policies and procedures. Managed all interactions with customers. • Provided good training to subordinates. Supervised efficient working of all bank operations.

**INDUSIND BANK LTD.** Designation-Deputy Branch Manager Joining date 13.08.2018 to 24.05.2021

• Retails liabilities including entire aspects of operation like account opening, KYC, fixed deposits, sourcing of CASA, management of Retail assets product like housing loan, personal loan, vehicle loan and consumer loans. • Sourcing credit appraisal and monitoring of SME business with key focus on quality portfolio. • Management of time deposits, Demand deposits and business development for retail liabilities products including sourcing third party products like life insurance, general insurance, and mutual fund. Sourcing sanction and post disbursement follow up of retails loans. • Maintaining good working conditions & ensured optimal level of customer services. • Coordinate with various departments and provided feedback to all. Analyzed processes and recommended ways to improve working and updating technologies. Ensured all work in compliance to departmental policies and procedures. Managed all interactions with customers. • Provided good training to subordinates. Supervised efficient working of all bank operations.

**HDB FINANCE LTD.** Designation- Branch Manager Joining date 01.06.2021 to till date.

- ③ Responsible for overall branch sales, credit, operations & collections. Branch was very poor in collections now things have been steady & branch has enhanced its positions in 90 to 100% bracket in collections within 2 months.
- ③ Overall sales graph is going in upward trends.
- ③ Credit & Operations are also in favorable zone
- ③ Overall branch health has been in favorable condition recently in comparison to its previous trends.

Declaration I hereby declare that the information furnished above is true to the best of my knowledge.

Date :23/08/2021

Signature

(KAUSHIK MUKHERJEE)