

## Kirtika Jain

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### ACADEMIC QUALIFICATIONS

Degree/Examination	Board/Institute	Status/Percentage	Year
FRM	GARP	Top Quartile in 9 out of 10 subjects	2022
B. Com(H)	St. Xavier's College, Kolkata	2 <sup>nd</sup> year	Pursuing
Class XII (ISC)	Modern High School for Girls, Kolkata	96.75%	2021
Class X (ICSE)	St. Agnes' Convent School, Howrah	95.6%	2019

### INTERNSHIPS

Business Research and Development	<ul style="list-style-type: none"><li>Interned with <b>EthiLabs</b> finding promising Indian inventors working on sustainable inventions. <b>Conducted their interviews</b> and performed <b>deep research on their inventions and industry.</b></li><li>Performed <b>market research</b> and <b>presented my work on 4 such inventors</b> (June'22-July'22)</li></ul>
Content Writing Internship	<ul style="list-style-type: none"><li>Interned with <b>Indragni Solutions Private Ltd.</b> for <b>delivering content</b> for its webpage askanydifference.com</li><li>Curated articles on <b>topics ranging from economics to photography</b> (Nov'21-April'22)</li></ul>

### ACADEMIC AWARDS/ACHIEVEMENTS

- Awarded '**Certificate of Scholarship**' from A.V.E.C. for securing the **highest marks in economics** among 150 participants. (2021)
- Awarded certificates of excellence in **Mathematics for securing the highest marks in three consecutive years** (2016-2019)
- Awarded certificates of excellence in '**Perseverance**' (2<sup>nd</sup> rank) in classes 8 and 10
- Awarded certificate of excellence in '**General Proficiency**' (1<sup>st</sup> rank) in class 9

### POSITIONS OF RESPONSIBILITY

Vice-Captain, Green House	<ul style="list-style-type: none"><li>Maintained the <b>discipline and led the House</b> with utmost conviction in class 9</li></ul>
House Captain, Green House	<ul style="list-style-type: none"><li>Handled the <b>administration as well as the decoration aspect</b> of the various inter-school and intra school events organized by the school throughout the year in class 10</li><li>Led the House towards victory in the Sports Day'18- <b>won the shield for the 'Best March Past Team'</b></li></ul>
Vice President Membership, Elite Toastmasters Club	<ul style="list-style-type: none"><li><b>Converting leads into members</b> by familiarizing them with the various membership benefits.</li><li>Successfully brought <b>15 new members</b> to the club over a span of 6 months through <b>various social media initiatives and offline events.</b> (July'22-December'22)</li></ul>

### EXTRACURRICULAR ACTIVITIES

Committee Member, Placement Cell	<ul style="list-style-type: none"><li>Served as a committee member <b>of the Placement Cell</b> of St. Xavier's College, Kolkata</li><li><b>Convinced companies</b> to host placement drives, <b>coordinated various drives</b> and helped in the <b>smooth communication</b> between HRs and students (2021-2024)</li></ul>
Member, Elite Toastmasters Club	<ul style="list-style-type: none"><li>As an active member, I <b>deliver speeches</b> on a variety of topics and <b>attend sessions</b> that help me enhance my <b>leadership and interpersonal skills</b></li><li><b>Hosted a variety of events</b> and earned the '<b>Best Role-player</b>' award at several meetings.</li></ul>
Writing Mentorship Programme, SRCC	<ul style="list-style-type: none"><li>Selected as one of the <b>participants among 250 others from 1000+applications</b> for the 14-day Writing Mentorship Programme <b>organized by The Economics Society of SRCC</b> (2021)</li></ul>
Member, ACE	<ul style="list-style-type: none"><li>Served as an active member of the <b>Accounts Commerce Economics (ACE) Club, the business club,</b> in school (2019-2020)</li></ul>
Member, LTS	<ul style="list-style-type: none"><li>Served as an <b>active member of Leadership Training Service (LTS)</b> in school (2016-2019)</li></ul>
Model United Nations	<ul style="list-style-type: none"><li>Awarded certificate of excellence for <b>Outstanding Delegation in Lok Sabha</b> among 40 participants in class 9</li></ul>
Debating	<ul style="list-style-type: none"><li>Stood '<b>Runners-up</b>' for the <b>debating competition</b> held in school in the year (2016)</li></ul>
Sports	<ul style="list-style-type: none"><li>Won the <b>Inter-House Kho-Kho tournament</b> held in school for <b>two consecutive years</b> (2017,2018)</li></ul>