COVER LETTER

Jagjeet Mohanty

Address: Plot No-D-51,52

Gouri Garden, Gouri Nagar,

Bhubaneswar, Dist-Khordha

Pin-751002, Odisha

Mobile:9861205318/7008699331

Dear Sir/Madam,

 As a skilled professional with more than 8 years of experience in legal drafting, appearing before court and tribunals, performing in depth research, and providing general administrative support, I am pleased to present the enclosed resume. I am confident that you will find my dedication and passionate attitude to be of value to your organization.

 My experience has afforded me the opportunity to become familiar with the company/organization. My background includes preparing pleadings, discoveries and briefs as well as interacting with courts to facilitated streamlined legal operations. My career tenure has encompassed a variety of areas of law, including civil, criminal, DRT, SARFAESI, consumer, labour, Arbitration, IPR and electricity related issues/litigation.

 With my finely honed skilled in general legal support accompanied by my core strength in legal research, court interactions and client service, I am well positioned to vastly exceed your expectations for this role. It will be a pleasure to offer more insight into my qualifications and I look forward to meeting with you soon.

Thanking for your consideration.

Sincerely

Jagjeet Mohanty

## R E S U M E

|  |
| --- |
| **H:\AMMMPR\milu\05.03.2015\milord\photo\0.jpgJAGJEET MOHANTY****Mobile:**- 9861205318, 7008699331**Email.:-** *jagjeetmohanty@gmail.com***Address:** Plot No. D-51 & 52, Ground Floor, Gouri Garden, Gouri Nagar, Bhuabaneswar, Dist-Khordha, Pin-751002, Odisha. |

**CAREER OBJECTIVES**

“Seeking a position in the organization where my skills, abilities and experience will be utilized and my resourceful experience with academic skills will add value to the said organization and where there is different types of works for which I will do hard work.

**COMPETENCY MATRIX**

* Civil, Criminal & Corporate Laws
* High Court, District Court, Forums & Tribunal Cases
* Legal Consulting
* Legal Affairs & Court Matters
* Litigations
* HR Support

**AN OVERVIEW**

* B.A.LL.B (Hons)/5 year integrated law with nearly 8+ years of commendable success including Delhi law firm experience in conducting legal matters on various types of cases of Civil, Criminal, DRT, SARFAESI, MACT, Arbitration, Financial, Labour, Industrial, Consumer, Electricity, Banking, Real Estate, Mining, IPR, NI, RTI etc.
* Resourceful with the ability to access the legal issues and produce professional results while adhering to rigid guidelines.
* Proficient in drafting petitions, written statements, Contracts & other legal documents as an integral part of practicing law.
* Highly skilled in conducting legal audits of all properties for ascertaining stringent compliance with laws.
* Expertise in drafting, reviewing and negotiating commercial contracts including contracts with franchisees, works contracts, outsourcing, construction contracts, etc.
* Effective communicator with exceptional relationship management skills, experienced in maintaining cordial business relations with legal counsels as well as with senior counsel and other external agencies.
* The liasoning with government offices include submissions of application, processing and obtaining assurance/sanction and complete the said work.

**AREAS OF EXPERTISE**

* Drafting legal notice and reply to the legal notices, suits, appeals, applications, special leave petitions, writs petitions, plaints, written statements, rejoinder, review, revision, complaint u/s 156 (3) read with section 200 of code of criminal procedure, 138 NI Act (cheque bounce case), DRT, SARFAESI, Banking, RTI related issues, mining cases, labours cases, electricity cases, Arbitration proceedings, Money Suits, MACT and consumer cases etc.
* Maintaining the MIS of the status of all legal cases of the company and the law firm. To appear, defend and follow up the cases for the company. To address the notices against the company.
* Interacting with Business Heads for various business purposes including finalization of various contracts / Agreements / MOUs /Notices, other issues etc.
* Looking after drafting and vending of Agreement and contracts for various establishments all over India in order to company related issues.
* Looking after the Railway tribunal cases before Railway claims tribunals as well as before civil courts on behalf of the East Coast Railway.
* Looking after the issues before sales tax tribunal & sale tax office situated at Cuttack and Bhubaneswar as well as taking the part on behalf of different organizations in the yearly audit process by the Sale tax department.
* Labour Cases under Industrial Dispute Act, Bank loan recovery cases (including Summary Suit U/o. XXXVII of CPC), SARFAESI, DRT, various issues and different types of cases relating to banks and financial organization.
* Legal opinion on property documents for Mortgage of Property and for Bank loans, vetting of property documents for banks like Bank of Baroda, Axis Bank, Yes Bank, DHFL, IDBI Bank and different financial organizations and handling different types of cases for those banks also.
* Appearing on behalf of different electricity company based in Delhi namely BSES Rajdhani Power Limited, BSES Yamuna Power Limited in different types of cases before civil court, special electricity court and consumer courts.
* Appearing in different courts and consumer forums with respect to real estate issues/ cases on behalf of the Bank, Electricity Company as well as financial institution.

## EMPLOYMENT DETAILS / WORK EXPERIENCE

1. March, 2020 – Till : FEDCO (Feedback Energy Distribution Company Ltd.) (*Great Place to Work Certified*) Address :- 5th Floor, JSS STP-II, Infocity, Chandrasekharpur, Bhubaneswar, Dist-Khurdha, Odisha, 751024, as Senior Legal Executive.
2. June, 2019 – March, 2020 : M/s. National Enterprises (Mining & Metals Company) / Grewal Associates Pvt. Ltd, PO Box No-44, Barbil, Dist-Keonjhar, Odisha as Legal officer.
3. Feb, 2015 – June, 2019: Associate with Mr. Natbar Mohanty, Senior Advocate and Mr. Sambhram Das, Advocate, Orissa High Court, as Senior Associate Advocate, address at: Plot No-382, Bhoi Nagar, Bhubaneswar, Dist- Khordha, Odisha.

1. Jan, 2012 - Feb, 2015 –: Worked under the Law Farm i.e. Excel Law Group, Dwarka, Sector-5, New Delhi as an Associate Advocate.
2. November, 2011 - Jan, 2012: Associate with Mr. Sarad Nagpal and Associates, Office at: Chamber No-558, Dwarka District Court, Sector-10, Dwarka, New Delhi.

## EDUCATION QUALIFICATION

* Matriculation (H.S.C.E) from Government High School, Unit-1, Bhubaneswar, in the year 2003 with First Division (65% Marks).
* +2 Arts from B.J.B Junior College, Bhubaneswar in the year 2006 with Second Division (59% Marks).
* 5 year Integrated BA.LL.B (Hons.)/ Integrated Law from University Law College, Utkal University, Bhubaneswar in the year 2011 with First Division (62% Marks).
* LL.M (HR) (2018-2020) University Law College, Utkal University, Bhubaneswar.(Last Semester Delayed due to Covid-19.)

## COMPUTER KNOWLEDGE

* PGDCA course from Jagannath Institute of Computer Science, Bhubaneswar.

## PROFESSIONAL LICENSE

* From Bar Council of Delhi vide Enrolment No. D/2984/2011.
* All India Bar Examination Certificate (AIBE) from Bar Council of India in the year 2012.

## STRENGTH

* Strength of my life is consistency
* Hard Work & Ambitious
* Strong Determination & Confidence
* Honesty, Activeness and learning attitude
* Punctuality & Love to face challenges in my work

## PERSONAL PARTICULARS

Father’s Name : Mr. Rabindra Kumar Mohanty

 Mother’s Name : Mrs. Jyotirmayee Mohanty

 Date of Birth : 07th July 1988

 Gender : Male

 Marital Status : Single

 Nationality : Indian

 Religion : Hindu

 Language : Odia, Hindi, English.

 Hobbies : Watching Cricket, Cooking, Plantation, Cycling &

Reading News Paper and watching Hollywood action movies.

Permanent Address : At: Nuapada, PO: Kerandatangi , PS: Chandpur

Dist: Nayagarh, Pin: 752024, State: Odisha

**DECLARATION**

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately.

Date: Bhubaneswar

Place: 11.08.2020 Jagjeet Mohanty

 (Signature)