

Nidhi Kumari

CMA Inter (ICMAI) || B.com (H) (Accounts)
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SUMMARY

To utilize my knowledge and skill in Industry and contribute myself with full involvement persistence and dedication for growth of the organization. Committed to continuous improvement and open to new challenges. Seeks an opportunity to apply specific industry skills, gain valuable experience, and further professional development.

EXPERIENCE

Paid up Assistant

SKV & Co.

Jul '24 Onward
Kolkata, India

- Supported In Statutory and Tax Audit.
- Ensured tax compliance and filed returns
- Works on Zoho Software.
- Finalization of Books.
- Prepared financial reports (monthly, quarterly, annual)
- Stock Audit of ACC Cement
- Met deadlines under pressure, contributing to team success

Article Assistant

CA Sanjay Pandey & Associates

Feb '22 - Apr '24
Bihar, India

- Tax Audit, GST Return Filing, GST Bill Generation, E-way Bill Generation.
- ROC compliances, Company Incorporation, Annual Filings
- Audit assistant Conducted vouching and verification of accounts
- Tax Computation and Income Tax Return Filing, File form 3CB-CD, & 3CA-CD.
- Effectively communicated with clients, team members, and end users through written and verbal channels, addressing inquiries, providing updates, and documenting processes

EDUCATION

- **CMA Inter (Group 1& 2)**, The Institute of Cost Accountant of India **2022 - 2023**
- **CA Inter (Group 1)**, The Institute of Chartered Accountant of India **Nov' 23**
- **B.Com (Accounts Honours)**, Calcutta University **2016 – 2019**
- **Class 12th**, CBSE **2013-2015**
- **Class 10th**, CBSE **2013**

SKILLS

Accounting, MS Excel, MS Word, Tally Prime, Zoho Books, Bill Generation in Tally or Zoho Books, Books Finalization, TDS return Filing, GST registration.

AREA OF INTEREST

Listening Music or Podcast, Playing outdoor games, Gardening, Art & crafts, Cooking, Befriending with Intelligent Peoples.