

# Prabir Garang

**1.3 year of experience as an Account Executive with in Tally software, GST filing, bank reconciliation and collection management, E- Invoicing, Billing and Payment activity.**

Janai, Hooghly, West Bengal

Email Id: prabirgarang14@gmail.com  
+91 93828 31272

- To obtain an accounting position where I Will be able to contribute my skills, Knowledge and experience to a company that will give me an opportunity to develop my career.

Willing to relocate: As per Company Regulation

## Personal Details

---

**Date of Birth:** 1999-11-14

**Eligible to work in:** India

**Total years of experience:** 1.3 month

## Work Experience

---

### Accountant

AHK and Company - Kolkata, West Bengal

April 2022 to March 2023

- Accounting
- Income tax Filing
- Indian Accounting Standard
- Pocure-to-Pay

### Assistant Accounts Executive

Regaal Resources Limited- Kolkata, West Bengal

April 2023 to Present

- Purchase-to-pay
- Procure-to-pay
- GST Filing.

## Education

---

- |   |               |
|---|---------------|
| • <b>Bachelor of Commerce</b><br><b>July-2018 to September 2021</b> | <b>71.96%</b> |
| • <b>Higher Secondary</b><br><b>May 2017 - June 2018</b>            | <b>76.80%</b> |

## Skills / IT Skills

---

- Microsoft Excel
- Accounting Software