

RESUME

ARIJIT GUPTA (09804636119)

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ARUNA ABASAN-3,HATIARA (S)
ARUNACHAL 2ND FLOOR (Nr-30c bus stand)
KOLKATA-700157

CAREER OBJECT: -

To become a successful professional and to work in an innovative and Competitive world.Intend to build a career with Leading Company with committed and delegated people.Which will help to build my potential.

PROFESSIONAL EXPERIENCE

TATA CAPITAL

Department –Retail Banking (Personal- Loan)

Designation – Customer relationship executive

From 11th june 2018

Responsibilities:

- Working with new bussines new corporate.
- Dealing with ETB & NTB customers of the bank.
- Responsible for KYC check, documentation, Login & Issuance of Credit Card And Personal Loan.
- Preparing everyday sales MIS.
- Intermediaries relationship with Fee on Card management.
- Responsibility to maintain Persistency.

Adhere to all policies, guidelines and procedure.

Indusind Bank Ltd

Department –Retail Banking (Credit Card Personal- loan)

Designation – Acquisition manager

From 9th june 2014 TO 25th Jan 2018

Responsibilities:

- Working with new bussines new corporate.
- Dealing with ETB & NTB customers of the bank.
- Responsible for KYC check, documentation, Login & Issuance of Credit Card And Personal Loan.
- Preparing everyday sales MIS.
- Intermediaries relationship with Fee on Card management.
- Responsibility to maintain Persistency.

Adhere to all policies, guidelines and procedure.

AXIS SECURITY LTD.

Department –Branch Banking (Credit Card)

Designation – Business executive

FROM 14th DEC 2007 TO 7th june2014

Responsibilities:

- Handling Customer walk-ins and letters regarding various queries related to credit card & Savings a/c and following up by direct telephonic contacts or through personal Appointments.
- Looking after Retention of all banking products.
- Adhere to all policies, guidelines and procedures, comply with local regulatory requirements
- Responsible for KYC check, documentation, Login & Issuance of Credit Card

*Major focus on marketing of card related products like Co-Branded/Multiple/Add-on Cards and educating the customers about the value added products of the Bank with various features

EDUCATIONAL QUALIFICATION: -

2013

Graduation(B.A) Bengali Honours from Netaji Subhash open University (kolkata) with 59.5% . 2nd class.

2006: -

W.B.C.H.S.E (10+2) from Kolkata with 49% 2nd div.

2004 :- MATRIC (10th) from W.B.B.S.E (Kolkata) with 47% marks 2nd div.

PROFESSIONAL QUALIFICATION :-

Basic Knowledge in computer.

PERSONAL DETAILS :-

<u>FATHER NAME</u>	:-	DEBASHIS GUPTA
<u>DATE OF BIRTH</u>	:-	28th SEPTEMBER 1987
<u>SEX</u>	:-	MALE
<u>MARATIAL STATUS</u>	:-	MARRIED
<u>NANATIONALITY</u>	:-	INDIAN
<u>LANGUAGE KNOWN</u>	:-	BENGALI, ENGLISH & HINDI
<u>HOBBIES</u>	:-	Book Reading, Listening & Singing Songs.

STRENGTH: -

Quick learner, leadership quality, People oriented, Aggressive worker

DECLERATION:-

I do here by declare that all statements Furnished are true to the best of my Knowledge and belief.

PLACE :- Kolkata

ARIJIT GUPTA