

Avigyan De
Chartered Accountant

Career Objective:

To secure a good position in a reputed organization to learn the best practices prevailing in the industry while making a significant contribution in the growth of the organization.

CA Qualification:

<u>Examination</u>	<u>Year & Month</u>	<u>Percentage</u>	<u>Remarks</u>
Final Group 2	November, 2022	53%	Exemption in 1 paper
Final Group 1	May, 2022	58%	Exemption in 1 paper
Intermediate Group 2	May, 2019	69.5%	Exemption in 3 papers
Intermediate Group 1	November, 2018	73.75%	Exemption in 3 papers
CPT	December, 2017	80%	Passed with Distinction

Other Academic Qualification:

<u>Levels</u>	<u>Relevant Board</u>	<u>Year & Month</u>	<u>Percentage</u>
B.Com	University of Calcutta	April, 2017	78.67%
Higher Secondary	WBCHSE	March, 2014	91.20%
Secondary	WBCHSE	February, 2012	90%

Proficiency Matrix and Articleship Exposure:

3 years as an Article Assistant at R. Dey & Associates (From 14.08.2019 to 13.08.2022), a small size proprietorship Firm situated in 124B, Lenin Sarani, Taltala, Kolkata -700013 having exposure in following fields:

- Statutory Audit:
 1. Assisted Vouching, Verification of Items of Financial Statements.
 2. Ensuring compliance of Regulatory Requirements (like Companies Act, 2013) in preparation and presentation of Financial Statements.
 3. Assisted the audit of manufacturing, construction, and other engineering private and public limited companies, firms, and small proprietorship businesses.
 4. Checking CARO requirements and other reporting requirements as specified in Standards on Auditing (SAs) and Accounting Standards (AS).
- Tax Audit: (As per 44AB of Income Tax Act, 1961)
 1. Checking compliance of different clauses as applicable on organization of Section 44AB (Form 3CA-3CD) of Income Tax Act, 1961.
 2. Assisted the audit of manufacturing, construction, and other companies, partnership, and small proprietorship businesses.

- Direct Taxation (Income Tax):
 1. Filling of Income Tax Return in the form specified in ITR 1 to ITR 7.
 2. Assisted the filling communication with Income Tax Authorities.
 3. Filling the forms specified as per the provisions of Income Tax Act, 1961.
- Indirect Taxation (GST):
 1. Filling of Returns (GSTR1 & GSTR3B) monthly and quarterly as per the provisions of CGST Act, 2017.
 2. Preparation of Reconciliation Statements under GST Act.
 3. Assisted with the different communications with authorities under GST Law through online means.
- Accounting:
 1. Preparation of Financial Statements of all types of entities (except the entities follow Ind AS).
 2. Recording the entries in the books of accounts (Bookkeeping)
 3. Maintaining the relevant documents necessary for bookkeeping.

Skills and Computer Knowledge:

1. Working Knowledge of MS Office and Tally ERP.
2. Working Interpersonal and Communication Skills.

Seminars and Courses Attended:

1. Attended AICITSS (Advanced Integrated Course on Information Technology and Soft Skills) course in the year 2021.
2. Attended various course on Interpersonal and communication Skills organized by TCS.

Certification:

Awarded with Certificate of Meritorious performance from Insolvency & Bankruptcy Board of India (IBBI) in the quiz held in the year 2022.

Personal Details:

Address: 18, Madan Dutta Lane, Bowbazar P.O, Muchipara P.S, Kolkata -700012

Date of Birth: 13/08/1996

Category: General

Mobile: 8017659979

Email: avigyande@gmail.com

Linkedin: [Linkedin.com/in/avigyan-de-1bb895210](https://www.linkedin.com/in/avigyan-de-1bb895210)

Marital Status: Single

Gender: Male

Languages Known: Bengali, English, Hindi