

## CURRICULUM VITAE

**RAJU ROY**

VILL- SHIBALAYA (RAMKRISHNA NAGAR)

P.O- ADI KASHIMPUR, P.S- DUTTAPUKUR

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WEST BENGAL

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Versatile, high-energy to work in a competitive work environment that allows me to utilize my communication, analytical and problem-solving skills for the achievement of the organizational objective as well as for self-development.

### **Educational Qualification**

Examination	Year of Passing	Board/ University	Remarks
Graduation	2015	WEST BENGAL STATE UNIVERSITY	B.A (Hons)
Higher Secondary Education	2012	WEST BENGAL STATE COUNCIL OF VOCATIONAL EDUCATION & TRAINING	VOCATIONAL
Secondary Education	2010	WEST BENGAL BOARD OF SECONDARY EDUCATION	General

### **Working Experience**

**Presently Working: - Achievers Equities Limited (Share Broking firm), Kolkata** - From NOV, 2017 To Till Date.

#### **ROLE: Deputy Manager of DP and Back office**

**Work Profile:** - Control of Total Pay-in / Pay-out and Pledge/Re-Pledge/Un-pledge of Securities.  
Complete Operation of CDAS Software and Backoffice CDSL of SHAREPRO.  
Account Opening/KRA/CKYC (NSE/BSE/FNO/CDS/MCX/CDSL)  
Generate all Types of Reports Regarding Concurrent and Internal Audit (Backoffice and CDSL).  
Full Trade Entry.  
Client Dealing.

### **Personal Interest**

- Listening to music, Internet surfing and cricket, football etc.

### **Others**

Computer Literacy: Share-pro Software and Microsoft Word, Excel and Internet.

Languages Known: English, Hindi and Bengali.

### **Personal Information**

Father's Name : ROBI ROY  
Date of Birth : 26th JUNE, 1994  
Marital Status : SINGLE