**SOURABH DAS**

*C/O****-* LATE BASUDEB DAS**,

**Mobile Number:** 9903932654

**E-mail:** sourabhdas954@gmail.com

3/1, KEDARNATH MUKHERJEE LANE

P.S- SHIBPUR, P.O – B. GARDEN

PIN-711103

**OBJECTIVE**

Enthusiastically work for an organization for its development and enhance my own skills and knowledge.

**ACADEMIC QUALIFICATION**

**B.COM (H)** from Calcutta University with 42% in the Year 2015

**Higher Secondary Exam** in Commerce Stream from WBCHSE with 64.2% in the Year 2012 **Secondary Exam** from WBBSE with 60% in the Year 2010

**WORK EXPERIENCE**

* Worked **as** Account executive w**it**h Megamart vyapaar private Limited from September 2016 to June 2017
* **Bill Maintenance of Tally**
* **Cash Book**
* **Stock Report**
* **Way bil**
* **Accounting Entry**

**WORK EXPERIENCE**

* Worked as an **Executive** (Audit & Taxation) with **M/S S.P.Chatterjee & Co**., Chartered Accountants, Kolkata for its various clients, from July 2017
* Conducting Audits
* Finalizing Accounts
* Filing Income Tax
* Filing quarterly e-TDS return
* Filing e-TDS Returns and generating e-TDS Certificates.
* Filling Provident Fund and ESIC monthly returns.
* Generating Foreign Remittance Certificates (FORM 15CA and FORM 15CB)
* Goods and Service Tax return

**COMPUTER SKILL**

* Tally ERP. 9
* Diploma in Financial Accounting (Tally, FACT, ACE, Analyst)
* Diploma in Computer Application (M.S Word, Excel, Power Point, Outlook, Access)
* Advance Excel, Advance Accounts of **ICA Eduskills Pvt. Ltd**

**PERSONAL INFORMATION**

Father’s Name **:** LATE BASUDEB DAS

Date of Birth **:** 17/12/1993

Marital Status **:** Single

Sex **:** Male

Nationality **:** Indian

Category **:** General

Religion **:** Hinduism

Language Known **:** English, Bengali, Hindi

Interests **:** Computer, Music, photography, Traveling

Strengths **:** Good Learner, Smart Worker, Good Team Worker, Honest

Aim **:** To Achieve Success by Dent of Will Power,

Determination and Sustained Hard Work.

I, **SOURABH DAS**, hereby declare that all the information given above is true and correct to be of my knowledge and belief and I hold the responsibility of its authenticity.

Place: **Howrah**

Date: 08/03/2021 (SOURABH DAS)