

# **INDRANI MAJUMDER**

16/21 Rajen seth lane, Belur Math, Howrah 711202 8420224259 indrani2704majumder@gmail.com

# **OBJECTIVE**

My objective is to obtain a position in a professional office environment where my skills are valued and can benefit the organization. Generally, I am seeking for a progressive filed to utilize my knowledge and skills. Also i want to gain my experience for my career want to expand knowledge in

learning, financial reporting, forecasting, more about accounting and planning.

Desirous of making a career.

#### **SKILLS**

- Basic and Fundamentals
- Ms PowerPoint
- Ms Excel
- Tally with GST, TDS, TCS
- Ms Word

# **INTERESTS**

- Drawing
- Music
- Photography
- Ukulele

### **LANGUAGE**

- Bengali
- Hindi
- English

### **EXPERIENCE**

5.6.2022 Shiva Kitchen Equipments Pvt. Ltd

Junior accountant

I am currently working here as a junior accountant.

I do bookkeeping and checking financial daily reports of company, Accounts receivable and payable, Updating financial statements, price

variance.

#### **EDUCATION**

2018 Belur Girl's High School (H.S)

WBBCHSE 70%

2019 Institute of Cost Accountants of India (ICMAI)

**CMA Foundation** 

50%

2021-2023 Indira Gandhi National Open University

3.com

2022 iInstitute of Cost Accountants of India (ICMAI)

Intermediate (Pursuing)