

Mrinal Manna

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PROFESSIONAL SUMMARY

Dedicated professional with over two years of experience in IT and business process optimization, seeking to apply organizational, technical, and administration skills in business roles. Fluent in communication and proficient in MS Office, with a track record of using technology to enhance efficiency and drive growth.

KEY SKILLS

- **Administration, Communication and Collaboration:** Strong written and oral communication, team management, client interaction, and cross-departmental coordination.
- **Problem Solving and Adaptability:** Innovative mindset with a focus on problem-solving and quick learner.
- **Software and Tools:** Proficient in Microsoft Office Suite (Word, Excel, PowerPoint), Confluence, Jira.
- **IT Expertise:** Full-stack development, API creation, database management, data analysis, machine learning.

PROFESSIONAL EXPERIENCES

Elogix Software Pvt. Ltd. Kolkata, West Bengal - Junior Software Engineer

AUGUST 2022 - PRESENT

- Developed web applications using various tools (React, Angular and Django), created data-driven solutions, and managed databases for better performance. Leveraged AI techniques for data analysis, machine learning, natural language processing, and image recognition tasks.
- Built expense management app with React and Django and GenAI for streamlining business processes.

EDUCATION

University of Burdwan, Purba Bardhaman, West Bengal - Master of Science (Computer Science)

- November 2022 - Present (Pursuing) | CGPA: **7.38**

Ramakrishna Mission Vidyamandira, Howrah, West Bengal - Bachelor of Science(Computer Science Honours)

- August 2019 - July 2022 | CGPA: **9.39**

Salkia Hindu School (High & Unit-2), Howrah, West Bengal - Higher Secondary (10+2) (Science)

- June 2016 - June 2018 | Percentage: **76.6%**

Kona High School, Howrah, West Bengal - Secondary (10th Boards) / Madhyamik

- May 2016 | Percentage: **83.71%**

LANGUAGES

- **English** (Fluent) | **Hindi** (Intermediate) | **Bengali** (Native)

ACCOMPLISHMENTS

- Awarded Gold Medal for securing First Class First in B.Sc. Computer Science Honours, Ramakrishna Mission Vidyamandira (2019-2022).
- Published paper - "NEWS-SCOPE: Intelligent Categorization of News Content Using Machine Learning" at the 6th International Conference on Data & Information Sciences (ICDIS-2024), Agra, May 2024.