

CMA SUBHABRATA BARIK

At-Jageswarpur, Po-Jajpur, Pin-755001
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Objective:

- Willing to work as a key player in challenging and creative environment and to become a successful professional to work in an innovative and competitive world.
- To serve the best to my esteemed organization and fulfill expectations with high quality work, with least escalation and faith at all times.

CAREER SUMMARY

- Over all 3 year of experience in Accounts ,Finance, Cost Accounting and Taxation.
- Significant exposure in the area of Accountancy and Taxation, Budgeting.
- Having knowledge of GST Registration ,GST Return.
- Trained in Tally ERP.

Educational Qualifications:

Year	Examination	Institution/Board
December'2019	CMA-(Final)	ICWA
June'2017	CMA-(Inter)	ICWA
2014	B.Com	Utkal University, Odisha
2011	+2	CHSE
2009	Matriculation	BSE

WORK EXPERIENCE /ARTICLESHP TRAINING

UTTAM NAYAK &CO, Bhubaneswar. (Tenure: October, 2017 to April, 2018)

P.A.Associates. Chartered Accountants, Bhubaneswar. (Tenure: May'2018 to April'2021)

Type of Assignment	Major Clients Handled	Co. Type	Industry
Internal Audit	Kalinga Commercial Corporation	Private	Mines
Internal Audit	DD Builders	Private	Construction
Audit & Certification of Govt. Schemes (RGGVY, SAUBHAGYA)	Odisha Power Transmission Corporation Limited (OPTCL)	PSU	Power & Transmission
Statutory Audit	Union Bank of India	PSB	Banking

WORK EXPERIENCE DURING

- Review of Accounting Standard compliance and scrutinizing of General Ledger.
- Finalization of books of accounts.
- Preparation of Audit Reports.
- Review of statutory compliance with respect to GST, TDS, TCS,
- Income Tax compliance as per Income Tax Act.
- Review of statutory compliance with respect to labour laws, viz Bonus Act, Provident Fund, ESI & Gratuity those are applicable to concerned company.
- Implementation of physical controls on Assets of the organization.
- Creditors & Debtors Reconciliation & Ageing.
- Creation of Fixed Asset Checklist and Depreciation of Fixed Assets.
- Preparation of Cash & Bank Reconciliations and reporting on monthly Basis.

SKILLS AND ACHIEVEMENTS

- Experience of auditing in **Tally ERP** and other **Corporate Accounting Software**.
- Working knowledge of Microsoft Office Tools.
- Completed advanced Computer Programme conducted by ICWA.
- Friendly, Team-worker and keen learner.

PERSONAL INFORMATION

- Father's Name : SURYAMANI BARIK
- Mother's Name : KANAKALATA BARIK
- Date of Birth : 03-06 -1994
- Nationality : Indian
- Languages Known : Hindi, English, Odia
- Qualities : Friendly, Team-worker and keen learner.
- Other Activities/Hobbies : Playing Cricket.

Date:
Place: Bhubaneswar

Sincerely,
(Subhabrata Barik)