RESUME

SUBHASIS GHOSH

Ward No-2, Nutanpara, Ichapore

P.O.: -Nawabganj, Dist: -24 Pgs (N)  **:** +91 8100510189

West Bengal – 743144.

**OBJECTIVE**

To work with a progressive organization in which I can contribute my technical skills and experience to enhance my own productivity at the same time achieving the organizational objectives with the attribute of time, quality and discipline.

**Work Experience:**

1. Worked in INDUSIND bank as an Associate Relationship Manager – Emerging corporate Group from Nov’11 to March ’13.

 Key Responsibilities:

* + Meeting YTD & MTD Acquisition of & revenue target
	+ Servicing existing Trade Forex customer & generate ANR & revenue from them,
	+ Driving TFX business & acquisition of new Trade & NTFx customers
	+ X-selling of other TPP products in existing customer base as well as in open market

 2) HDFC bank as Service Officer - Retail Forex & Trade Finance from Aug 19,2008 to 31,Oct,2011

 Key Responsibilities: Maintaining MIS, coordinate between customer & trade desk operation, resolving queries from the customer & the branches, checking documents before sending to trade desk , etc.

 3) Chola Mandalam DBS Finance Limited from December 2006 to July o08

 as a Associate Credit Operation.

Key responsibilities: Preparing & Updating MIS, Underwriting, preparing

CAM (Credit Appraisal Memo), checking application forms etc

1. ICICI Bank (Personal Loan Division) From Aug ’05 to 30th November 2006-

 as a CPA In charge

Key Responsibilities: Preparing & Updating MIS, Looking after the entire CPA team, Informing the team members about the changes in policy etc.

1. A.U Export:( From Jan’04 to Aug ’05)- a Manufacturer of Ladies & Kids Apparels

 as a Managerial Staff

Key Responsibilities: Maintaining Stock (Purchase), Dealings with the Overseas Importers, Preparing Export documents,i.e Invoice etc,

**Educational Qualifications:**

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| --- | --- | --- | --- |
| EXAMINATION | BOARD/UNIVERSITY | SUBJECT | DIV / CLASS |
| MADHYAMIK | W.B.B.S.E | BENG,ENG,SCIENCE | 1st |
| HIGHER SECONDERY | W.B.C.H.S.E | ENGLISH,BENGALI,ACCOUNTANCY | 2nd |
| B.COM | CALCUTTA UNIV | ACCOUNTANCY,ECONOMICS | 2nd |

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**Other Curricular Activities:**

* **Computer:**

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| **Course name** | **Institute** | **Course Contents** |
| Diploma in Software Technology | CMC | Windows 98/xp/2000, Ms-Office,Foxpro,Unix & Shell Programming, Pagemaker, Photoshop etc, c, c++, Tally |
| Diploma in Hardware | DATAMEDIA | PC Maintainance, Assembling, Installation, Networking |

* Diploma in Journalism & Mass communication from IIPS(Indian institute of Professional Studies),Kolkata

**Personal Profile :**

# Name : Subhasis Ghosh

Date of Birth : 24-11-1977

Father’s Name : Kanchan kr. Ghosh

Sex : Male

Marital Status : Married

Nationality : Indian

Address: : Ward No-2, Nutanpara, Ichapore, P.O.: -Nawabganj, Dist: -24 Pgs (N),:

 Pin: 743144, West Bengal

Languages known : English, Hindi and Bengali.

Other Interests **:** Playing Cricket, Surfing Internet, Listening to Music.

I hereby declare that all the details furnished above are true to the best of my knowledge. If I am given an opportunity, I will strain every nerve to add value to your organization.

**Dated:**

**Place:** Ichapore

 Subhasis Ghosh