

Shreeya Pravin Shinde

Senior Executive

My Contact

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📍 Padamji Street , Grant Road
Mumbai 400004

Skills

Advance Excel



Power BI



Financial Reporting



Financial Modeling



Financial Analysis



Education Background

- The Jamnalal Institute of Management Studies
*MMS (Financial Management)
Completed in 2022 , A Grade*
- University of Mumbai
*Masters in Commerce (M Com)
Completed in 2017 , A Grade*
- K.P.B Hinduja College of Commerce
*Bachelor of Commerce (B Com)
Completed in 2015 , O Grade*

About Me

MBA with excellent management skills looking forward to be an integral part of finance industry. Senior Executive with 7+ years of experience in preparation and analysis of monthly Financials and various other MIS reports such as proprietary trading in equity and futures and options market, financial accounting, analysis , financial reporting , GST compliances, TDS, TCS, statutory payments.

Professional Experience

PhillipCapital India Private Limited | Senior Executive *March , 2023 – Present*

Key responsibilities:

- Handling an independent entity as an entity controller.
- Preparation and analysis of monthly financial statements.
- Preparation of various other MIS regarding proprietary trading in equity and future and options markets, and their accounting effects.
- Financial accounting in tally and reconciliation of various ledgers.
- Goods and Service Tax – Registration, return filing, input tax credit reconciliation with accounts, e-way bills, gst payments, refund applications, Letter of Undertaking applications, gst appeals

SLM & Co LLP | Senior Executive *2016–2023*

Key responsibilities:

- Financial accounting in tally and reconciliation of various ledgers.
- Goods and Service Tax (GST) GST Registration of Individuals, Firms and Companies. GST Return filing GSTR-1, GSTR-3B, GSTR-4, GSTR 9, GSTR9C. Reconciliation of input tax credit with accounts, generation of E-Way bill. GST Payment with Interest and Penalty, GST audit compliances, Amendments in core and non core fields.
- Tax Deduction at Source (TDS) : Handling TDS on salary as well as non-salary returns for more than 120 clients. Making Tax workings for clients. Handling TDS demands compliances on TRACES site.

Licenses & Certification

- *Beginner to Pro in Excel – Financial Modeling and Valuation.*
- *Microsoft Power BI Desktop for Business Intelligence.*
- *Financial Planning ,Banking & Investment Management*
- Handling Equalization Levy returns, tds on sale of property, tds on rent property returns.
- Tax Collection at Source (TCS) : Handling TCS returns for more than 20 clients. Handling TCS demands compliances on Traces site.
- Payments: Making statutory payments of TDS, TCS, GST, custom duty, provident fund, employee state insurance corporation, TDS on sale of property, TDS on rent property, equalization levy.

Achievements

Awarded for being most efficient employee in 2017.