

RÉSUMÉ

NAME :- SOUMADIP BANERJEE

MOBILE NO. :- 8420642069

E-MAIL ID :- soumadip786@gmail.com

LINKEDIN :- <https://www.linkedin.com/in/soumadip-banerjee-159942205>

ADDRESS :- 19, A.C.Banerjee Road. Ariadaha . Kolkata – 700057, West Bengal , India



COMPUTER SKILLS :

- ✓ MS-Office , Google Suite , Tally Accounting Software , Ace Accounting Software , Barope ERP Software , Graphics Designing Softwares

WORK EXPERIENCES :

- ✓ Over two years of job experience and Five years of private teaching experience. Details below -

<i>Organization's Name</i>	<i>Organization's Type</i>	<i>Job Type</i>	<i>Position's Name</i>	<i>Work and Skill Details</i>	<i>Tenure</i>
Swastik Trading Corporation	Partnership Business (combination of different manufacturing units)	Full time	Account Executive	Recordkeeping, Final Accounts, Advance Tax, TDS, TCS, Record to Report (R2R), Stock Management, BRS	Current job (June,'23 – till date)
Global Force Management Services pvt. Ltd.	Security and Facility Management services providing Company	Full time	Account Apprentice	Preparation of Bills (Invoices) and Wages sheet relating to Security and Housekeeping personnel (Receivable & Payable)	8 months including 6 month's apprenticeship (July,'22 – Feb,'23)
Ariadaha Co-Operative Credit Society Ltd.	Credit lending organization (established under Co-operative Society act, 1912)	Contractual (full time)	Assistant Clerk	Record keeping of daily transactions, maintaining Cash Book, Preparation of Receipts & Payments account, opening savings and fixed deposit accounts, disbursing loans and Customer Relationship	1 year (June,'21 – May,'22)
Commerce Coaching Centre	Personal Tutition Business	Full time	Teacher	Teaching students	Almost 5 years (After M.com)

ACADEMIC QUALIFICATIONS :

<i>Degree</i>	<i>University/Board</i>	<i>School / College</i>	<i>Year of passing</i>	<i>Marks (%)</i>
Masters (M.com) (Accounting & finance)	University of Calcutta	Goenka College of Commerce and Business Administration	2016	1st class 62 %
B.COM (Honours) (Accounting & finance)	University of Calcutta	Acharya Girish Chandra Bose College	2014	1st class 71%

PERSONAL INFORMATION :

- ✓ DOB : 12th July , 1993
- ✓ Marital Status : Single
- ✓ Nationality : Indian
- ✓ Languages Known : Bengali (fluent) , Hindi (intermediate) , English (intermediate)