

# Souvik Kumar Jana

Vill -Jagannathpur. P.O-Barageria. P. S-Pingla. Dist -Paschim Medinipur. PIN-721140.  
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## Objective

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To maintain highest standards of personal integrity and professional conduct and to obtain a secure as well as challenging career.

## Experience

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- Nabard Consultancy Services** 23.09.2020 - Till date  
Junior Consultant(Assistant Manager)  
Eshakti(SHG digitisation), LEDP(Livelihood & Enterprise Development Program), MEDP(Micro Enterprise Development Program) Project monitoring and supervising at Regional Level(RO) as well as Districts field level(All Districts). Parallay have to monitor State Rural Livelihood Mission(SRLM) & coordinate with National Rural Livelihood Mission(NRLM) and make a MIS data for that purpose.
- Samasta Microfinance Ltd** 18/06/2018 - 21.09.2020  
Branch Manager  
Monitor Branch Business activities, looks after Audit Score and Credit Ratings. SHG'S & JLG'S group credit appraisal, disbursement, follow up Collectinons and PAR account follow up on daily basis.
- Asirvad Microfinance Ltd** 16/08/2017 - 07/06/2018  
Branch Manager  
Monitor Branch Business activities, looks after Audit Score and Credit Ratings. SHG'S & JLG'S group credit appraisal, disbursement, follow up Collectinons and PAR account follow up on daily basis.
- HDFC BANK LTD** 14/09/2016 - 07/08/2017  
Sales Officer  
Sales of Banking Products like JLG loan, S/B account openings, collections of JLG groups, Make sure a outstanding credit score of groups and fulfill business goal.

## Education

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- Mahamaya Technical University** 2019  
Masters in Business Administration  
A+
- Bundlekhand University** 2012  
Bachelor in English  
71
- West Bengal Council of Higher Secondary Education** 2009  
Intermediate (10+2)  
65
- West Bengal Board of Secondary Education** 2007  
Intermediate(10th)  
77.75

## Skills

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- 1.MS office, Excell,PowerPoint. 2.Team Management. 3.Branch Management. 4. Sales. 5. Team building and problem solving.

## Achievements & Awards

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- Awarded best Branch Manager and Excellent Leader by Samasta Microfinance Ltd as on year 2018 & 2019.

## Interests

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- Listening music and playing carrum

## Personal Details

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- Date of Birth : 01/05/1992
- Marital Status : Single
- Nationality : Indian

### **Language**

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- 1.English
- 2.Hindi
- 3.Bengali

### **Strength**

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- 1.Hard Working
- 2.Goal Oriented
- 3.Well Leadership