

CURRICULUM VITAE

SUSMITA RAI

D/O- Ashok Kumar Rai

South Dhadka, Near North PS

PO- Dakhin Dhadka, PS.- Asansol North,

Dist.- Paschim Burdwan, Pin.- 713302 (W.B.)

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ACADEMIC QUALIFICATION:

NAME OF THE EXAMINATION PASSED	NAME OF THE BOARD/UNIVERSITY	% Of Marks	YEAR OF PASSING
B.Com (Hons.)	Burdwan University (St. Xavier's Collage)	72%	2018
H.S.	W.B.C.H.S.E.	65%	2015
MADHYAMIK	W.B.B.S.E	61%	2013

PROFESSIONAL QUALIFICATION:-

- ❖ Successfully Cost Accountancy in June 2019 (INTER) from The Institute of Cost and Work Accountants of India. (ICWAI)
- ❖ Appeared for ICWAI Final in Dec 2020.

EXTRA QUALIFICATION:-

1. Computer Skill.

Name of Course	Institution Name	Grade	Year of Passing
Basic Computer	Sai Infosys	A	2011
Tally (G.S.T)	I.C.W.A.I	A	2018

2. Key Skill

- Participated in Seminar on GST.
- Participated in National Accounting Talent Search Courses (Junior Level)
- Participated in Camp Program of Bharat Scouts & Guide.

WORK EXPERIENCE

- Business Development Executive , Jana Small Finance Bank Ltd**
From March,2021
 - Successfully performed a full range of sales field

PERSONAL PROFILE

NAME : SUSMITA RAI
FATHER'S NAME : ASHOK KUMAR RAI
DATE OF BIRTH : 07TH DEC 1996
SEX : FEMALE
MARITAL STATUS : UNMARRIED
NATIONALITY : INDIAN
RELIGION : HINDU
CATEGORY : GENERAL
LANGUAGE KNOWN : HINDI, ENGLISH & BENGALI,

DECLARATION

I do hereby declare that, all the above statements are true and correct to the best of my knowledge and belief.

PLACE

DATE.....

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SIGNATURE