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| **🕾 + 91 - 9851732988****🖂Tanmoychakraborty249@gmail.com** |  |  | **Gangarampur, P.O- kaldighi, P.S-Gangarampur****Dist. – Dakshin dinajpur, Pin – 733124****WestBengal , India**  |
| **Tanmoy Chakraborty** |
| Objective |  |  | To associate with an organization where scope for contributing and learning are high. A challenging fast pace environment with healthy competitive culture would best suit me. |
|  |  |  |  |  |
| Academic Qualification |  |  | Graduated | 2011 |
| Career Interests |  |  |  | * Operations
* Marketing
* Distribution
* Customer Service Opportunity field.
* Sales & distribution
* Team handling
* Audit & Compliance
 |
|  | Institute | University / Board | Year | Marks Obtained |
| B.A | Gangarampur college | University of Gour banga | 2011 | 41% |
| Higher Secondary (12th) | Gangarampur High school | W.B.C.H.S.E  | 2008 | 64% |
| Secondary(10th) | Gangarampur High School | W.B.B.S.E | 2006 | 52% |
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|  |  |  |  |
| Extra Qualifications |  |  | * Diploma in computer application
* Technical qualification from W.B.S.C.V&T
* Pursing MBA from ICFAI UNIVERSITY
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| Computer Proficiency  |  |  | * Knowledge of MS Office (Word, Excel, PowerPoint)
* Internet Proficient
* Trained on Banking Software Operations.
 |
| Work Experience |  |  | 1. 2 Years Experience in Branch Banking Operation at **AXIS BANK LTD**.

Designation: Officer in branch bankingJob Profile: Retail banking and day to day branch banking operations& cross sale.1. 3 Years experience in Branch operations at **HDB FINANCIAL SERVICES LTD OF HDFC BANK**

Designation: Branch operations Executive Job Profile : Entire branch operations, loan files disbursement process, customer service, cash management.1. Currently working at **BANDHAN BANK LTD**.

Designation :Assistant Manager Job Profile : Branch Banking Operations & Cross sales.

|  |  |
| --- | --- |
| * Fund transfer processing
* Commercial equipment Loan Files process
* Debit Card/Credit Card Sale
* ATM Operation
* Trained on Digital Banking
* Two wheeler loan files process
* Loan disbursement
* Audit & compliance
* Achieving Positive Audit score
* Error-free loan files disbursement & manage loan files quality as per guidelines.
 | * CASA Sales
* Consumer loan & Personal Loan Files process
* Life Insurance & General Insurance Sales
* Commercial vehicle Loan files process
* Mutual Fund
* Maintaining Deliverables
* Cash management
* Mandate registration
* Customer service
* Loan Files Pre & post disbursement process as per company policy.
* Maintain entire branch operations register in regular basis.
* Local Vendors bill process Monthly basis
* Branch stationary movement Maintain as Per guidelines of organization
* New policy & process implement along with credit & sales Team members.
* Local &General collection accounts maintain along with central collections team.
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| Characteristic Strengths |  |  | * Quick learning and implementing capability
* Confidence
* Team member and motivator as well
* Responsible attitude
* Positive Attitude and Enthusiasm
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| Personal Details |  |  | Sex | Male |
| Date Of Birth | *27 – Sep – 1990* |
| Marital Status | *Married*  |
| Languages Known | English, Hindi, Bengali |
| Personal Interests | Listening to Music, Travelling, Playing Cricket, Reading Books  |
| Reference |  |  | Will be furnished upon Request. |

 I hereby declare that all the statement are true to the best of my knowledge and belief.