

TUSHAR HEMRAJANI

24/12/1998

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(+91) 8446699394

EDUCATION

2020 – 2022	JAI HIND COLLEGE Masters of Commerce (Advanced Accountancy) Percentage/CGPA Secured – 9.69	Mumbai, Maharashtra
2016 – 2019	SMT. C.H.M. COLLEGE Bachelors of Commerce Percentage/CGPA Secured – 7.14	Ulhasnagar, Maharashtra
2015 – 2016	SMT. C.H.M. COLLEGE Higher Secondary Certificate Percentage Secured – 88.31%	Ulhasnagar, Maharashtra
2013 – 2014	GURUNANAK ENGLISH HIGH SCHOOL Secondary School Certificate Percentage Secured – 74.80%	Kalyan, Maharashtra

WORK EXPERIENCE

Nov'21 – Apr'22 **ECONSHIP TECH PVT LTD** (Executive- Accounting & Finance)

- Reconciliation of various Bank Statements with multiple currencies
- Managing Indirect Expenses, executing associated payments
- Conducting Credit Control, pursuing clients & enduring Account Receivables
- Invoicing, Examining Petty Cash & processing Accounting Entries in Tally ERP 9

Mar'20 – Apr'21 **OSOURCE GLOBAL PVT LTD** (Business Analyst)

- Financial Accounting (Accounts Receivable, Payable, Reconciliation, etc.)
- Exposure under GST, TDS, General Ledgers & MIS Reports
- Project Management, CRM, UAT Testing & OTRS
- Client Requirement Analysis, Data Verification & Uploading

Oct'16 – Mar'19 **WESTERN GARMENTS** (Manager- Store Operations)

- Dealing with clients throughout Nasik, Pune and Kolhapur
- Book Keeping, Stock Control and Cash Management
- Administrative work and overseeing day to day activities

COMPUTER LITERACY

- Basics in MS – office programs (Well versed in MS Excel)
- Tally ERP 9, Onex (ERP software) & Internet Operating

OTHER

- **Soft Skills:** Communication skills, Management skills, Good coordination with teammates
- **Interests:** Enjoy watching movies, listening to music, sports and travelling
- **Languages:** English, Hindi, Sindhi (Native)