

# UMAKANTA RAY

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📍 Area-Rabindrapally (Beside Birbhum  
Indoor Stadium),PO+PS-Suri,Dist-  
Birbhum, WB-731101



## OBJECTIVE

I am a highly driven recent business school graduate seeking a full-time position in finance where I can lend my knowledge of market analytics to help your organization improve profitability.

## WORK EXPERIENCE

13th March,  
2019 - Till  
now

### RBL Finserve LTD

Branch Operation Executive

Handeling branch allover activities.

Analyse applicant's financial status and credit to determine feasibility of granting loan.

Responsible for assign work and complete with in given time (as per company's TAT).

Maintain branch record and cashbook ledger, voucher software day to day and monthly report.

File disbursement, Data Collection entry in Web portal, Excel worksheet.

Microsoft Outlook mail.

Cash maintaining.

## ACADEMIC QUALIFICATION

2012

### WBBSE

Madhyamik

52.28%

2014

### WBCHSE

Higher Secondary-Commerce

62%

2017

### The University of Burdwan

Graduate-BBA (Accounting and Finance)

60%

## WORKING SKILLS

- Od Collection, Normal collection,GRT
- In Excel (Dara validation, Vlookup, Pivort table, Calculation, Day count etc)

## COURSES

- **Diploma & Tally ERP 9**  
One year Diploma in Computer Application and Tally ERP 9

## LANGUAGE

- Hindi , Bengali , English

## PERSONAL DETAILS

- Date of Birth : 09th November,1996
- Marital Status : Un-married
- Nationality : Indian
- Religion : Hindu

- Caste : General
- Sex : Male
- Father's Name : Late Saradakanta Ray
- Mother's Name : Atashi Ray

A handwritten signature in black ink, appearing to read 'Umakanta Ray', with a stylized, cursive script.

UMAKANTA RAY