CURRICULUM VITAE

# Arup Karmakar

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# CARRIER OBJECTS

I am familiar with any kind of job and also confident of my ability to work in a team, I shall discharge my duty effectively and competently, if I am given opportunity to prove my potential.

# Working in UJJIVAN SMALL FINANCE BANK

**As a loan officer**

# From 3rd December 2015 to 24th March 2021.

**Job Profile:-**

* I'm taking care of Personal loan, Individual business loan, House improvement loan, Agriculture loan & Livestock loan.
* Underwriting based on field verification and by doing personal discussion (PD) with customer.
* Client Point Verification (CPV) by visiting customer’s residence as well as their business premises.
* During PD I have checked customer’s CIBIL report, income analysis, occupation of other family member, residence stability and property ownership proof.
* After fulfilling these all criteria I have done quality check as per company policy & process.
* Loan agreement fill up and the disbursement.

# KEY SKILL

* Communication.
* Ability to Work under challenging atmosphere.
* Decision Making.
* Time Management.
* Self-motivation.
* Conflict Management.
* Adaptability
* Customer assessment
* Underwriting

**ACADEMIC QUALIFICATION**

|  |  |  |
| --- | --- | --- |
| **EXAMINATION** | **BOARD/COUNCIL** | **YEAR** |
| Secondary | W.B.B.S.E. | 2000 |
| Higher Secondary | W.B.C.H.S.E. | 2002 |
| B.A. | Calcutta University | 2009 |

**COURSE CONTENT**

* + Hospitality
  + Communicative English
  + Basic computer
  + Grooming
  + Life skill Development

# COMPUTER KNOWLEDGE :

Basic of Computer,

# PERSONAL DETAILS

Father’s Name : Arun Kumar Karmakar

Date of Birth : 09th July 1982

Nationality : Indian

Religion : Hindusim

Marital Status : Married

Proficiency in Language: Bengali, English & Hindi

# INTEREST :

Playing cricket and listening music.

# DECLARATION

I hereby declare that all the information given above is true and correct to base of my knowledge and belief; I hold the responsibility of its authenticity.

Date:

Place: CHINSURAH

Signature

(ARUP KARMAKAR)