

CURRICULUM VITAE



SOURAV BASAK

12, DARGATOLA GHAT LANE, HOOGLY-712232

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Career Objective:

To learn and function effectively in an organization and be able to deliver to the bottom-line. To constantly upgrade knowledge and skills and make a difference to the organization.

Education Qualification:

Subject/Course	Board/University	School/College	Passing Year	Marks
B.COM	University of Calcutta	Vidyasagar Evening College	2015	43%
Higher Secondary	West Bengal Board of Higher Secondary Education	Scottish Church Collegiate School	2012	51%
Secondary	West Bengal Board of Secondary Education	Scottish Church Collegiate School	2010	46%

Professional Qualification:

Course	Institute	Year
Certified Industrial Accountant-(CIA)	Institute Of Computer Accountant (ICA) (DALHOUSIE, KOLKATA)	2015-16
Multi Media, Audio Graphics & Video	CMC Academy [Konnager, Hooghly]	2010

Professional Experience:

Designation	Company	Year/Months
QC Auditor	Smollan India Field Management Pvt. Ltd.	6MONTHS
JRE	Muthoot Finance limited	Since March 2019

Career Intention : Accounts and Finance, Marketing And Banking
Computer Expertise
: MSOffice Word 2013, MS Office Excel 2013,MS Office Power Point
2013,Tally : ERP.9,Advanced Excel

Skills and knowledge acquired under CIA course:

- Business Accounting
- Business Computer Application
- Business Communication
- Banking, Costing FM
- Direct Tax (E- Filing of Income Tax And T.D.S)
- Indirect Tax (E-Filling Of Service Tax, Central Excise, And Vat)

Personal Details

Date of Birth : 04.04.1993
Hobbies & Interest : Travelling, Car and Bike Riding

Language known	Read	Write	Speak
Bengali	✓	✓	✓
Hindi	-	-	✓
English	✓	✓	✓

DATE:

PLACE:

SIGNATURE