



SNEHA PAUL

Advocate

Contact

Address

Howrah, India 711101

Phone

+91 – 8126394682

E-mail

paulsneha235@gmail.com

Skills

Drafting

Insurance law

Property law

Reviewing Legal Docs.

Property Registration at W.B

Case analysis

Care summaries

Analyzing documentation

Legal Audit

Corporate law

Efficient researcher

Software

MS Office

Languages

English

Bengali

Hindi

- Persuasive expert analyzes complex legal issues, formulates legal arguments and provides sound advice on wide range of topics. Adept at navigating legal systems, leveraging resources and communicating with clients. Thorough understanding of precedents and regulations.

Work History

2022-11 -

Current

Associate Legal Consultant

Insta Legal Services, Kolkata

- Drafting of Self Contained Note(SCN) for Bharti Axa Life Insurance Company Limited .
- Drafting of Due Diligence Report(DDR) for Reliance Nippon Life Insurance Co. Ltd.
- Preparing of Title Search Report for Bajaj Housing Finance Limited.
- Preparing of Due Diligence Report(DDR) for Indus Towers- Bharti Infratel.
- Preparing of Land Due Diligence Report(LDD) for Reliance Projects & Property Management Services Limited.
- Drafting of Deed of Simple Mortgage for Veritas Finance Pvt Ltd – Non Banking Finance.
- Drafting of Sale Deed, Gift Deed, Leave and License Agreement, Agreement for Sale, Will, Dissolution of Partnership, Declaration Deed , Surrender Deed, Possession Letter and Acknowledgement etc.
- Drafting of Affidavits.
- Conducting of Searching, generating Query under WB Registration.

Education

2017-08 -

2022-08

BBA LLB(H): LAW

ICFAI University, Dehradun - Dehradun