

Mail: [enamul.bdn@gmail.com](mailto:enamul.bdn@gmail.com)

Mobile: 9800060558

## Key Skill

- ◆ Quality observing
- ◆ Planning and implementation
- ◆ Making customer relationship.
- ◆ Account fund Monitoring.
- ◆ Maintenance skill

## Strength

A highly motivated & result oriented Professional.

Meticulous in organizational skills, able to organize work,.

Confident & persuasive communicator with professional proactive skills.

Effective communication skills & enterprising approach

Positive outlook

Amicable nature

Perseverance

Belief in team work & putting in extra effort in enhancing the team spirit.

Internet

## Career Objective

To acquire a position that offers me the opportunity to bring my problem solving skills and willingness to learn to make an organization successful. Also to obtain a position as a team player in a people-oriented organization where I can maximize my know ledges and skills in challenging environment to achieve the professional goals

## Professional Milestones

- ❖ Pan India Highest number of Savings Account logged in a day.
- ❖ Diamond club Achievements for highest no of monthly Savings account.
- ❖ NTB champ for the financial year 2016-2017. & 2017-2018
- ❖ OTR Champion Certificate
- ❖ Goa contest achievements, Kathmandu contest achievements for Life Insurance. General Insurance Contest achievements & Singapore contest achievements.
- ❖ Life Insurance champion certificates
- ❖ Medals for Business Achievements
- ❖ Certificates for Various Business achievements.
- ❖ Converge club certificate for Highest volume of Life insurance Sell in JFM-2017

## Professional Experience

**Organization: -Kotak Mahindra Bank LTD.**  
**dec 2015**

**02<sup>nd</sup> Jan 2013 to 31 st**

**Designation: Asistant Manager.**

**Job Responsibilities: JPO**

**Branch: Dalhousie**

### Key responsibilities handled

- ❖ Customers handling
- ❖ Tax Payments
- ❖ Locker Handling
- ❖ Interest certificate provides
- ❖ Pass books update
- ❖ Card related jobs
- ❖ KYC documentation
- ❖ Liason with HNI clients included Current account
- ❖ NTB account sourcing
- ❖ ETB Value addition.
- ❖ Fee Income generate
- ❖ Revenue generation by Third party products sale like Life insurance, General Insurance, Online Trading Account, Mutual Fund, etc.

## Technical Knowledge

Computer Hardware  
–Networking Technology  
Form L.CA.

SP License (IRDA certified)  
NISM Certified (Euin)

**Finacle 10.**

Shaksham

One View

Windows 98  
Ms-Office 2000

## Professional Experience

**Organization: Axis Bank LTD.**

2016- 11 th nov 2018

**Designation: Relationship Manager.**

**Job Responsibilities: Relationship Manager- NRI banking**

**Branch: Konnagar/Cit road**

1<sup>st</sup> February

### Key responsibilities handled

- ❖ Customers handling
- ❖ Tax Payments
- ❖ Fixed Deposit Creation
- ❖ SIP creation
- ❖ Asset disbursal(PL,BL,SME,LAS,LAP)
- ❖ Locker Handling
- ❖ Interest certificate provides
- ❖ Pass books update
- ❖ Card related jobs
- ❖ KYC documentation
- ❖ Liason with HNI clients included Current account
- ❖ NTB account sourcing
- ❖ ETB Value addition.
- ❖ Fee Income generate
- ❖ Revenue generation by Third party products sale like Life insurance, General Insurance, Online Trading Account, Mutual Fund, Pms,NRI-PRO deposit,Fixed deposit etc.

## Professional Experience

**Organization: RBL Bank LTD.**

2019- still

**Designation: Manager.**

**Job Responsibilities: Relationship Manager- Premium Accounts**

**Branch: Gariahat Branch**

15<sup>th</sup> January

### Key responsibilities handled

- ❖ Customers handling
- ❖ Tax Payments
- ❖ Fixed Deposit Creation
- ❖ SIP creation
- ❖ Asset disbursal(PL,BL,SME,LAS,LAP)
- ❖ Locker Handling
- ❖ Interest certificate provides
- ❖ Pass books update
- ❖ Card related jobs
- ❖ KYC documentation
- ❖ Liason with HNI clients included Current account
- ❖ NTB account sourcing(NRI/CASA/DEMAT/TRADING)
- ❖ ETB Value addition.
- ❖ Fee Income generate
- ❖ Revenue generation by Third party products sale like Life insurance, General Insurance, Online Trading Account, Mutual Fund, Pms,NRI-PRO deposit,Fixed deposit etc.



## Educational Qualification

- ❖ B.A(HONS) in ENGLISH
- ❖ **Course: Graduation (Hons.)**  
Burdwan University- (Year 2008)
- ❖ **Course: Higher Secondary**  
Burdwan Town school- WBCHSE Board (Year 2005)
- ❖ **Course: Secondary**  
Burdwan Town School- WBBSE Board (Year 2003)

## Personal Details

### Known language

- |            |        |       |       |
|------------|--------|-------|-------|
| ❖ English- | Speak- | Read- | Write |
| ❖ Hindi-   | Speak- | Read- | Write |
| ❖ Bengali- | Speak- | Read- | Write |

**Hobbies:** Playing Cricket, Listening to Music, Interacting with People.

**Date of Birth:** 10<sup>th</sup> SEP 1987.      **Gender:** Male.      **Marital Status:** Single  
**Nationality:** Indian.      **Aadhar No-** 514571278820.      **Pan No.** AGSPH8714N

I do hereby declare that the information provided above is true to the best of my knowledge and belief.

Place\_\_\_\_\_

Signature

Date\_\_\_\_\_

