**SAMIR DUTTA Mobile: 7980482331/8981194516**

**Email: samirdutta1310@gmail.com**

**Personal Details**

* Father’s Name - Biswajit Dutta
* Date of Birth - 13st October 1990
* Sex - Male
* Religion - Hindu
* Nationality - Indian
* Language Proficiency - Bengali, Hindi, English

 **Contact Details**

* Address: 40 Sultan Alam Road
* Post Office: Tollygunge
* Police Station: Charu Market
* City:- Kolkata
* State: - West Bengal
* Pin: - 700033

 **Objective**

To get an opportunity to work with an organization which could provide suitable environment for overall development of my personality to help me to contribute to the betterment of the organization.

**Academic Qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exam Name** | **Board** | **Year of****Passing** | **Percentage ofMarks** | **School/College****Name** |
|  |  |  |  |  |
| B.COM(Hons) | CalcuttaUniversity | 2012 | 60.00% | Prafulla Chandra College |
| Higher Secondary(12th Standard) | WBCHSE | 2009 | 81.00% | Kalidhan Institution |
| Secondary(10thStandard) | WBBSE | 2007 | 65.00% | Kalidhan Institution |

**Skill Set**

* OS ENVOIRNMENT- Windows 98, Windows XP, Windows 7 & 8
* PACKAGES - MS OFFICE (Word, Excel, Power-Point )
* Programming - TALLY ERP 9.1, FACT, ACE, TALLY ERP 9

**Work experience :**

 1) Sales Officer in ME-HINpayroll behalf **Capital First Limited** (June 2017 To May 2018) Job Role : Sourcing Unsecured Business Loan & Mortgage Loan (LAP) File from open market, DSA and connecter.

 2) Team leader in ME-HIN payroll **IDFC** **FIRST** **BANK** **LTD** (June 2018 to December 2019) Job Role : Team handling, achieved monthly tergets, sourcing files.

3) Sales Team Leader in **IDFC FIRST BHARAT** (JANUARY 2020 to till continue)

**Extra-Curricular Activities**

* Represented class football team in intra-school football tournament.

**Hobbies**

* Active interest in sports, Computer games.

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I declare that the above furnished details are true to the best of my knowledge and belief.

**Place:** Kolkata

**Date:** / /2020

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 Signature