**Resume**

**Sayan Gangopadhyay**

Address : 329/B,HaralalNagar,Kanchrapara,24pgs(N)

Contact No. : 7003423904

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**Career Objective:**

* To obtain an accounting position where I will be able to contribute my skill and knowledge

To a company that will give me an opportunity to my develop my career as well as my company.

**Professional Qualifications:**

* Pursuing Certified Industrial Accountant course (CIA) from The Institute of Computer Accountants (ICA).

**Key Skills:**

* Knowledge of accounts & inventory entryTally.ERP9
* Knowledge of GST,TDS & Payroll enty in Tally.ERP 9
* Can prepare BRS,Accounts Confirmation through Tally.ERP 9
* Basic knowledge of TDS Return.
* Basic knowlwdge in excel,word.

**Academic Qualification:**

|  |  |  |  |
| --- | --- | --- | --- |
| Examination | Board/University | Year of Passing | % of marks |
| B.Com (Hons.) | W.B.S.U | 2019 | 58 |
| Higher Secondary | W.B.C.H.S.E | 2016 | 77.4 |
| Secondary | W.B.B.S.E | 2014 | 62 |

**Personal Details:**

* Date of birth :18th April 1998
* Language Known : English, Bengali &Hindi
* Interests : Songs & Musics
* Others skills : Interacting with people

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**Declaration:**

I hereby declare that the above mention information is true to the best of my knowledge.

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Place:** Signature